

Document Title: Annual Procurement Report 2022-2023
Department: Procurement
Approval: Procurement Scrutiny Group



<u>1. Introduction.....</u>	<u>3</u>
<u>2. Summary of Regulated Procurements 2022-2023.....</u>	<u>4</u>
<u>3. Review of Regulated Procurement Compliance</u>	<u>4</u>
<u>4. Anchor/Community Wealth Building</u>	<u>5</u>
<u>5. Procurement Local Spend.....</u>	<u>7</u>
<u>6. Procurement and Net Zero</u>	<u>8</u>
<u>7. Supported Businesses</u>	<u>10</u>
<u>8. Proposed Regulated Procurements 2023-2024 and 2024-25.....</u>	<u>11</u>
<u>Appendix 1 - Completed Regulated Procurements in 2022-2023</u>	<u>12</u>
<u>Appendix 2. Regulated Procurements Expected to Commence from October 2023 to March 2025 (Renewals).....</u>	<u>22</u>
<u>Regulated Procurements Expected to Commence from October 2023 to March 2025 (New Requirements).....</u>	<u>30</u>
<u>Annex A. Annual Procurement Report – Scottish Government Template.....</u>	<u>33</u>

1. Introduction

The Procurement Reform (Scotland) Act 2014 requires public sector contracting authorities with regulated procurement activity of £5 million or more per annum to have prepared a Procurement Strategy, and to publish an Annual Procurement Report each financial year. I am pleased to approve and publish the NHS Ayrshire & Arran report for financial year 2022-2023.

This report covers third-party supplier spend for the period of over £147,360,092. There were 46 regulated procurements awarded in this period with a lifetime contract value of over £25,218,482 securing best value and delivering high quality goods, works and services.

The procurement activity with the Board is an important factor in contributing towards the efficient operations and service delivery and our Anchor/Community Wealth Building ambitions. Our ambition to provide locally based services alongside more specialised services in regional centres or, in some cases, at a national level requires collaborative and strategic delivery of contracts. By working in partnership and by focussing our resources this has allowed us to provide the best services possible.

A number of reporting requirements are challenging to collate and further work will be progressed to report on these in the year ahead. An updated Procurement Strategy is also required to ensure continued compliance.

During the reporting period 2023-2023 NHS Ayrshire and Arran:

- Total procurement spend of £147,360,092 with 1,888 suppliers
- National Distribution Centre Spend of £11,817,403.44
- Awarded 45 Regulated Procurements
- Average invoice value was £78,051
- SME spend: 47.59%
- Accounted for 28.72% of Scotland spend in Scotland
- Local procurement spend in Ayrshire: 9.53%

Zoe Fance. PhD, MCIPS
Head of Procurement
NHS Ayrshire & Arran

2. Summary of Regulated Procurements 2022-2023

A regulated procurement is any procurement for supplies or services with a value over £50,000 and for works contracts with a value of over £2 million. A regulated procurement is completed when the contract is awarded and an award notice is published on the Public Contracts Scotland web portal. The table below shows a summary of all Regulated Procurements awarded by NHS Ayrshire & Arran between 01 April 2022 and 31 March 2023. Further details of the Regulated Procurements awarded between 01 April 2022 and 31 March 2023 can be found at [Appendix 1](#).



In 2022-2023 NHS Ayrshire & Arran total spend on goods, works and services was £147,360,092

Summary of Regulated Procurements in 2022-23

Number of regulated procurements awarded	45
Total estimated value of awarded regulated procurements	£25,218,482

3. Review of Regulated Procurement Compliance

NHS Ayrshire & Arran is committed to ensuring all regulated procurements comply with both the Board's Procurement Strategy and all relevant legislation.

The most recent Procurement Strategy covers the period 2017 - 2020. Due to COVID 19, and a change in the Head of Procurement in August 2021, the Procurement Strategy has not been updated. However, the Procurement Scrutiny Group (PSG) provides an oversight of all Procurement activities within the Board. In addition, each regulated procurement is overseen by the Procurement team or a Designated Purchasing Officer (DPO).

Compliance with the Procurement Strategy Key Priorities

Procurement Strategy Key Priority	Reporting Period 2022-2023
To provide continuity of supply	<p>Fully Complied</p> <p>Goods and services were procured and delivered when needed and were fit for purpose</p>
To provide value to the bottom line	<p>Fully Complied</p> <p>Cash and non-cash savings were delivered which were reinvested into patient care and service delivery</p>
To maintain effective governance	<p>Fully Complied</p> <p>All procurement activity complied with statutory and regulatory requirements.</p>
To encourage and stimulate economic development	<p>Fully Complied</p> <p>Contracts were procured to assist continued support to local suppliers, SMEs and the third sector</p>

4. Anchor/Community Wealth Building

Under our Anchor/Community Wealth Building strategy NHS Ayrshire & Arran is committed to maximising community benefits from its procurement activities and for NHS Scotland there is a general duty to improve the health of the population of Scotland. Community benefits delivered through contracts are one of the main routes to achieve this. These may include for instance seeking to improve employment opportunities for the population at risk of ill health including young people; those with a disability; and long-term unemployed.

This approach is underpinned by the NHSScotland Community Benefits Gateway (CBG) a free and easy to use online service that connects NHS Scotland suppliers with third sector community organisations within Scotland who are looking for assistance with community initiatives (needs). Registered charities can submit a community need to the NHSScotland Community Benefits Gateway and NHS Scotland will encourage our suppliers to bid against the need and support its delivery.

There were no community benefits delivered in Ayrshire & Arran between 01 April 2022 and 31 March 2023. Three community benefit needs were registered on the NHSScotland Community Benefit Gateway but they were not delivered by NHS suppliers.

Annual Procurement Report 2022-23

<u>Date Community Need Registered on CBG</u>	<u>Charity Name</u>	<u>Community Need description</u>	<u>Comment</u>
19/04/2022	Action for Children	East Ayrshire Lisalanna Disability Project	Bid unfulfilled after one year on the CGB Gateway
19/04/2022	Action for Children	The Blues Programme Ayrshire	Bid unfulfilled after one year on the CGB Gateway
08/02/2023	The Ayr Ark	The Ayr Ark	Incomplete submission need not specified

The NHS Ayrshire & Arran Anchor/Community Wealth Building programme was established in August 2022. Since January 2023 work has been ongoing to promote the NHSScotland Community Benefit Gateway with new Ayrshire community benefit requests registered on the gateway from 01 April 2023.

Since 01 April 2023 NHS Ayrshire & Arran has introduced a community benefit requirement into appropriate contracts and tenders where the estimated value of the contract is equal to or greater than £50,000 for goods and services and £1,000,000 for works.

To support our suppliers, we have embarked on improving our procurement processes



NHS Ayrshire & Arran Quick Quote process

What is Quick Quote?

Quick Quote is an online quotation facility which allows contracting authorities to obtain competitive quotes electronically for low value requirements. Details of the Quick Quote are created on the Public Contracts Scotland (PCS) portal and distributed to a select list of suppliers. Quick Quotes are only distributed to the selected suppliers and are not made public on the portal.

NHS Ayrshire & Arran invite suppliers to Quick Quote for competitive quotes for low value or low risk procurements between £10,000 and £50,000. All new requirements over £50,000 are published on Public Contracts Scotland (PCS) in order to obtain bids electronically.



and provision of information to suppliers. Our new **NHS Ayrshire & Arran Quick Quotes leaflet** now provides suppliers with information on: what a Quick Quote is; the Quick Quote process; distribution of Quick Quotes on Public Contracts Scotland; the NHSScotland Community Benefit Gateway; and NHS Ayrshire & Arran procurement team's contact information.

To promote Community Wealth Building (CWB) and our work on community benefits a series of social media posts have also been published on NHS Ayrshire & Arran social media sites to:

- Encourage suppliers to register on Public Contracts Scotland portal to enable them to view our advertised procurement contract opportunities.
- Encourage both 3rd party organisations and NHS suppliers to sign up to and use the NHSScotland Community Benefit Gateway
- Advertise attendance of the CWB/Procurement team at relevant supplier engagement events including: P4H and the Supplier Development Programme Meet the Buyer conference.

To provide information to our Anchor and CPP partners the NHS Ayrshire & Arran public website includes a **Community Wealth Building Section** which includes some information on our CWB procurement work and provides a page which promotes the NHSScotland **Community Benefit Gateway**. Our staff Intranet (AthenA) contains a Community Wealth Building section and procurement pillar web page promoting our progressive procurement aims and work to our staff.

Our Anchor/CWB procurement pillar supports local businesses by encouraging early market engagement to raise awareness of potential opportunities to bid for NHS work. We work in partnership with other local public sector bodies and Anchor institutions including: other local NHS Boards and the three Ayrshire local Councils to collaborate on procurement opening up opportunities to local suppliers.



As part of our Anchor/CWB commitments we aim to engage with local suppliers involved in National Procurement Framework tenders and NHS Ayrshire & Arran quick quote contracts.

From January 2023 NHS Ayrshire & Arran began a series of face-to-face supplier engagement meetings. Supplier engagement meetings facilitated discussion between our procurement department and NHS suppliers on:

- Future and existing contracts;
- Improvement to operation of contracts;
- NHS Ayrshire & Arran and supplier relationship;
- Forthcoming NP (National Procurement) Frameworks;
- Use of Social values (Fair Work, community benefits and sustainability) in contracts;
- The NHSScotland Community Benefit Gateway;
- Benefits to suppliers of Supplier Development Programme membership including training offered to suppliers by the SDP; and
- Provision of advice and support on how to bid for NHS contracts.

5. Procurement Local Spend

NHS Ayrshire & Arran is committed to make best use of its spending power when considering how goods, works and services are procured and to increase our local procurement spend. We take a balanced approach to ensure our procurement processes consider social, environmental and economic impacts along with price

Annual Procurement Report 2022-23

and quality to improve our supply chain resilience in the face of economic variation or barriers to international and long-distance trade.

We recognise our procurement decisions can support the Ayrshire local economy where we are not constrained to utilise national procurement frameworks. Over the years recirculation of our spend in the local economy can help to retain wealth in Ayrshire communities supporting provision of local jobs, apprenticeships, providing local people with incomes and supporting community wellbeing.

The table below shows spend with suppliers whose invoice address is in our local authority areas demonstrating a gradual increase over time as a percentage of our trade spend (excluding spend with the National Distribution Service). NHS Ayrshire & Arran local percentage of total procurement value increased by 1.26% in 2021-22 to 9.53% in financial year 2022-2023.

Financial Year	Local Authority	Local Spend (%)	Local Spend (£)	Total Local Suppliers
FY 2019-20	East Ayrshire	2.02%	£4,212,160.74	105
	North Ayrshire	1.39 %	£2,900,462.74	89
	South Ayrshire	6.12 %	£12,794,195.21	96
FY 2019-20 Total		9.53%	£19,906,818.69	290
FY 2020-21	East Ayrshire	2.11%	£2,175,059.96	69
	North Ayrshire	1.47%	£1,517,216.83	56
	South Ayrshire	7.15%	£7,368,086.84	66
FY 2020-21 Total		10.73%	£11,060,408.63	207
FY 2021-22	East Ayrshire	1.68%	£1,972,934.11	80
	North Ayrshire	1.34%	£1,517,143.66	60
	South Ayrshire	5.25%	£6,150,096.06	67
FY 2021-22 Total		8.27%	£9,698,173.83	207
FY 2022 - 23	East Ayrshire	1.5%	£2,076,913.40	82
	North Ayrshire	1.3%	£1,799,053.20	60
	South Ayrshire	6.73%	£9,326,889.98	72
FY 2022 -23 Total		9.53%	£13,202,856.58	214

6. Procurement and Net Zero

We are facing a Climate Emergency. Now more than ever NHS Ayrshire & Arran must do the right thing for both its people (staff and citizens) and the planet. In line with NHS Scotland's objective to meet its Net Zero carbon emission targets while achieving its wider Social Value priorities we are applying net zero and social value rating to all NHS Ayrshire & Arran purchasing. Where appropriate and proportionate, sustainability evaluation criteria have been added to the quality section of our tenders.

The Procurement Reform (Scotland) Act 2014 requires authorities to comply with the sustainable procurement duty where applicable. This includes a requirement to support Small and Medium Enterprise (SME), Third Sector Bodies and Supported Business organisations gaining public contracts. The Board seeks to ensure that we meet this duty by adopting the Scottish Government Procurement Journey methodology and templates.

On the 31 January 2022, NHS Ayrshire & Arran published its Climate Change and Sustainability Strategy 2021-2032. The strategy sets out the aims that we must:

- Reduce our greenhouse gas emissions across our estate, activities, goods, and services;
- Meet the Scottish Governments targets- and achieve net zero by 2045;
- Establish a culture of stewardship where healthcare professionals are mindful of the resources they use;
- Deliver more sustainable care;
- Create a circular economy and stop incineration of medical waste;
- Design out pollution, keeping materials in use and contributing to regenerative natural systems;
- Promote use of our greenspace and tackle the ecological emergency by increasing and restoring biodiversity;
- Deliver on our Anchor ambitions and strategy by becoming a responsible anchor institution integral to the community in which we seek to care for.

The role of procurement in influencing the environmental impact of health sector operations is well acknowledged and sustainable procurement practices have the capacity to reduce a significant proportion of the health sector's greenhouse gas emissions. Ensuring that our products and services are compliant with environmental and social standards throughout their lifecycle, can be drivers for a significant shift towards inclusive, green economies.

The Sustainability Action Plan for Procurement includes the following aims:

1. All the products and services we buy will undergo an assessment of sustainability opportunities and impacts using the sustainable public procurement prioritisation tool, Scottish Government Sustainability test, and life cycle mapping.
2. Whole life cycle costing and mapping will become a core part of all procurements within our board. We will evaluate the environmental externalities including energy and water consumption, climate change mitigation, waste, and pollution prevention as well as acquisition, use, maintenance, and end of life costs during the procurement of relevant goods and services.

3. We will require high ethical and labour standards from all our contractors requesting our suppliers to provide us with equality and diversity policies and indicators like % of female leaders, and unrepresented groups. We will ask suppliers that they conform to the modern slavery act.
4. We will encourage our suppliers to exceed government guidelines for sustainability for purchasing not via national procurement frameworks including through external accreditations such as Food for Life, Red Tractor, Dolphin friendly, Soil Association, sustainable fish markets, FSC recycling content etc.
5. We will routinely engage with and communicate our sustainability commitments and expectations to our suppliers, encouraging suppliers to use resources sustainably in their own operations.
6. We will pro-actively engage with all key suppliers to understand their vulnerability to climate change disruptions and the resilience and contingencies within their supply chain during extreme weather events. We will identify the parts of our supplier chain that are at highest risk and will work with our suppliers to implement risk mitigations.
7. We will undertake to routinely monitor the environmental impact (CO₂e and air pollution) associated with our supplier's transport and logistics, and work with them to find ways of minimising their traffic burden. We will ask our suppliers to demonstrate ways of how they will minimise burden through more efficient planned deliveries / fewer polluting vehicles / driving training.
8. The sustainability of hazardous substances and chemicals are reviewed as part of the procurement cycle. We will pro-actively seek to eliminate suspected hazards and switch to safer alternatives in all building materials, medical equipment, furniture, clothing, and PPE (Personal Protective Equipment).
9. We will proactively work with all relevant suppliers to minimise the adverse environmental impact of disposable single use items where their use is unavoidable. We will identify all products where this is feasible and specify in our contracts that disposable products should incorporate a high minimum recycled content and are fully recyclable.
10. We have committed to increase our spend with SME's, third sector bodies and supported businesses for products and services. We pro-actively engage with potential suppliers to support and facilitate their involvement in our procurements. We will create a process to award contracts to directly to SME's, third sector bodies and supported businesses where appropriate.

7. Supported Businesses

NHS Ayrshire & Arran as a responsible Anchor institution are committed to facilitating the involvement of supported businesses in competition and the award of business

through our procurement processes. In 2022-2023, £35.33 was spent with the supported business, Lady Haig's Poppy Factory.

CCL North were awarded a contract with NHS Ayrshire & Arran to recycle end of life IT equipment. The contract is shown as having a £0 value as it incurs no cost to the Board as the business model is based on generation of income through re-purposing components. CCL North are based in North Ayrshire and have a staff count of 31 of whom 14 are from disabled and disadvantaged backgrounds. CCL North are working to introduce an apprentice training programme specifically for their industry and anticipate recruiting at least 10 new apprentices into their business over the next 3 years.

8. Proposed Regulated Procurements 2023-2024 and 2024-25

NHS Ayrshire & Arran Contracts Register is publicly available and states the start and end date of all contracts. The current contracts register can be viewed at: <https://www.nhsaaa.net/wp-content/uploads/NHSAA-CR-OCT-2023.pdf>.

The end date of each contract has been used to develop a work plan for the next two financial years. 45 regulated procurement contracts with a total estimated value of £89m are anticipated to be awarded by 2024-2025. In addition, 32 new requirements have been identified that are expected to be awarded by 2024-2025. A summary of this work plan can be found in [Appendix 2](#).

Appendix 1 - Completed Regulated Procurements in 2022-2023

Contract Reference	Contract Description	Supplier	Contract Start Date	Contract End Date	Contract End Date Including Extensions	Contract Value
AA1475	Award of Provision of Window / Glass Cleaning Service	Caledonian Maintenance Services	04/01/2022	03/29/2025	3/27/2027	176,688.00
AA-104-22-TW	AA-104-22-TW Distress Brief Interventions	Penumbra (GB)	01/03/2023	31/03/2024	31/03/2024	297,132.00
AA-35-23-MC	Award of AA-35-23-MC UHC (University Hospital Crosshouse) Dining Room Counter & 3x Cashier Points (S-Excel 1118 Lot 4)	Stephens Catering Equipment	22/03/2023	22/03/2023	22/03/2023	55,713.60

AA-05-22-DA	AA-05-22-DA Award of Clinical Information System (ICCA) Project for NHS Ayrshire Critical Care Units	Philips Electronics UK (United Kingdom) Limited	20/03/2023	19/03/2024	19/03/2025	483,113.54
AA-42-23- DA(ES)	AA-42-23-DA Lighting Purchase (Using Scotland Excel 0919)	Rexel (UK) Ltd (Ayr)	17/02/2023	31/03/2023	31/03/2023	720,039.95
AA-89-22-MC (ES)	Award of AA-89- 22-MC Reconfiguration of Urquhart Ward, Biggart Hospital	Brick & Steel Construction Ltd	27/04/2023	28/04/2023	28/04/2023	120,002.50
AA-03-23-DA	AA-03-23-DA Award of ICT (Tactical Implementation of Digital Strategy) One- off Purchase Services Contract	CGI	09/01/2023	31/03/2023	31/03/2023	587,970.00

AB1-38-AFK-PS	AB1-38-AFK-PS Award of ICT (WinPath Enterprise Migration & Update) Term Supplies Contract	Clinisys Solutions Ltd	01/04/2023	31/03/2026	31/03/2028	734,095.00
AA-10-23-DA	AA-10-23-DA Award of MailSvcs (Postal Services) Term Services Contract	Whistl	28/02/2023	27/05/2025	27/05/2025	407,319.62
AA-62-22	Award of AA-62- 22 Pest Control Services	GP Environmental Limited	09/01/2023	08/01/2026	06/01/2028	70,794.00
AA-96-22	Award of AA-96- 22 Integrated Design Team	Boswell Mitchell Johnston Ltd	01/02/2023	31/08/2024	31/08/2024	120,439.20
AA-78-22	Award of AA-78- 22 Replacement of Water Pre- Filtration Plant at University Hospital Crosshouse	ECG Building Maintenance Ltd	01/02/2023	31/01/2024	31/01/2024	236,559.09

AA-105-22-MC	Award of AA-105-22-MC Demolition of East and West Loges, Alisa Hospital, Ayr and The Bentick Cen...	Bardem Limited	01/02/2023	31/03/2023	31/03/2023	56,000.00
AA-57-22	Award of AA-57-22 Mattress and Pump Decontamination, Service and Repair	Drive Devilbiss Sidhill Ltd	01/03/2023	15/01/2026	15/01/2028	434,214.00
AA-216-22-TW	AA-216-22-TW The Provision of Paediatric Homecare Services Lot 1 - NP512/WoS/05000	Nutricia Ltd	01/01/2023	31/12/2023	30/01/2024	283,000.00
AA-230-22-DA	AA-230-22-DA Aruba Access Points	Switchshop	31/01/2023	30/01/2028	30/01/2028	210,182.40
AA-232-22-DA	AA-232-22-DA Fortinet 600F Fortigate Solution	Switchshop	31/01/2023	30/01/2026	30/01/2026	170,480.21

AA-98-22-DA-4	AA-98-22-DA-4 Installation of EV Charge Points (UHA (University Hospital Ayr)).	SWARCO UK Ltd	01/01/2023	31/12/2023	31/12/2023	587,448.54
AA-98-22-DA-3	AA-98-22-DA-3 Installation of EV Charge Points (UHC).	SWARCO UK Ltd	01/01/2023	31/12/2023	31/12/2023	294,204.78
AA-98-22-DA-2	AA-98-22-DA-2 Installation of EV Charge Points (ACH (Ayrshire Central Hospital))	SWARCO UK Ltd	01/01/2023	31/12/2023	31/12/2023	352,549.20
AA-94-22-DA	AA-94-22-DA Provision of Banking Services Using SP-21-037	Royal Bank of Scotland	01/08/2022	31/07/2026	31/07/2026	153,600.00
NP14518	Award of Repair of rigid endoscopes	Surgical Holdings	05/10/2022	14/12/2023	14/12/2023	63,600.00
AA-63-22	Award of AA-63- 22 Supplementary Transport	Drummond Specialist Transport Ltd	01/09/2022	31/08/2025	31/05/2025	4,762,109.04

AA-14-22-DA	AA-14-22-DA Blood Glucose Testing Fully Managed Service	Chrystal Consulting Limited	08/03/2022	03/02/2031	03/02/2031	1,560,321.43
AA-84-22-MC	AA-84-22-MC NP143/21 Instrument Washer Disinfectors	MMM Medical Equipment UK	05/08/2022	04/08/2024	04/08/2024	573,036.24
AA-87-22-DA	AA-87-22-DA Supply of Servers for IT using Digital Solutions Framework	Dell Technologies	28/07/2022	28/07/2022	28/07/2022	185,472.00
AA-79-22-MC	Award of AA-79- 22-MC Ophthalmology Insourcing Services Using NP67617	Synaptik	01/08/2022	31/03/2024	31/03/2026	905,518.08
AA-55-22-MC	AA-55-22- (Insourcing Services) † Lot 4 - Respiratory Services Insourcing Services Using Framework NP67617	Eden UK Clinical Services Limited	27/01/2023	31/03/2024	31/03/2026	462,852.00

AA-55-22-MC	Lot 3 - Neurology Services Insourcing Services Using Framework NP67617	Medinet Limited	01/06/2022	31/03/2023	31/03/2026	141,600.00
AA-55-22-MC	Lot 2 - Dermatology Services Insourcing Services Using Framework NP67617	Sirona Medical Limited	01/04/2023	31/03/2024	31/03/2026	218,736.00
AA1477	Award of Sexual Health and Blood Borne Virus Prevention, Testing and Treatment Support Service	Terrence Higgins Trust	01/07/2023	30/06/2024	30/06/2025	431,428.32
AA1485-MC	Principal Contractor for the Installation of Booster Pump to Enhance Water pressure, University Hospital Crosshouse	ECG Building Maintenance Ltd (T/A ECG Facilities Services (GB))	06/09/2022	06/09/2022	06/09/2022	211,471.20

AA-225-22-CO	AA-20-22-CO ICT (Document Mgmt Systm- GP) Term Supplies Contract	On-Site Scanning Ltd	03/04/2023	03/04/2026	03/04/2026	420,028.40
AA-48-22-DA	AA-48-22-DA Social/Care Svcs (Combat Stress) Term Service Contract	Combat Stress	01/04/2021	31/03/2022	31/03/2023	1,424,090.00
AA-17-22-DA	AA-17-22-DA Social Care (HARP) Term Services Contract	K:A Leisure (North Ayrshire Leisure Limited)	01/04/2022	01/04/2025	01/04/2025	802,800.00
AA-60-22-WA	AA-60-22-WA Medi/Surg (Operating Tables) One-off Purchase Supplies Contract	Getinge UK	22/03/2022	22/03/2022	22/03/2022	108,196.80
AA-59-22-WA	AA-59-22-WA Build Constr (STARN Room) One-off Purchase Works Contract	Safehouse Habitats (Scotland) Ltd	24/03/2022	23/04/2023	23/04/2023	284,830.80
AA-33-22	AA-33-22 Power Generator Maintenance	DT Gen	01/04/2021	31/03/2024	31/03/2024	60,624.00

AA-25-22-DA	AA-25-22DA Washer Disinfection Maintenance and Validations	Steris Solutions Limited	01/04/2023	31/03/2024	31/03/2024	180.032.42
AA-03-22-DA	AA-03-22-DA Postal Services	Whistl	28/02/2023	27/05/2025	27/05/2025	407,319.62
AA1488-AA003	AA1488-AA003 Audio Visual for NHS Ayrshire and Arran Lecture Theatres	GVAV	03/03/2022	02/05/2022	02/05/2022	82,224.00
AA1450	Award of Annual Planned Preventative Maintenance (PPM) Commercial & Domestic Gas Boiler & Water Heaters	James Ramsay (Glasgow) Ltd	4/1/2022	3/31/2025	3/31/2027	75927.6
AA1486-MC	Award of AA1486-MC Telephone Maintenance	Maintel Europe Ltd	01/04/2022	31/03/2027	31/03/2027	992,544.61
AA1473-CO	AA1473-CO Radiology Reporting Services From NP188/20	Medica Reporting	19/02/2021	18/02/2024	18/02/2026	6,000,000.00

AA-09-22-DA	AA-09-22-DA Medi/Surg Eqpt (TwinSteam Jet Ventilator) One- off Purchase Supply Contract	CLS Surgical Ltd	24/01/2022	24/01/2022	24/01/2022	100,870.80
-------------	--	---------------------	------------	------------	------------	------------

**Appendix 2. Regulated Procurements Expected to Commence from October 2023 to March 2025
(Renewals)**

Contract / Tender Ref	Contract Title / Description	Supplier	Contract Start Date	Contract End Date	Contract End Date (including extensions)	Total Value of Contract Award including extensions and VAT (=>£50K in Red)
AA-204-22-DA (ES)	NP71019 Liquid Fuels	Scottish Fuels	01/04/2023	31/03/2024	31/03/2024	68,410.20
AA1475	Award of Window & Glass Cleaning	Caledonian Maintenance Services	01/04/2022	29/03/2025	27/03/2027	176,688.00
AA-147-22-QQ (ES)	Award of Annual Inspection & Maintenance Fire & Smoke Dampers/Panels	H&V Commissioning Services Ltd	08/12/2022	07/12/2025	07/12/2025	71,472.00
AA-63-22	Award of Supplementary Transport	Drummond Specialist Transport Ltd	01/09/2022	31/08/2025	31/08/2025	4,762,109.04
AA1358	Award of Annual SHREWD System License	Transforming Systems Ltd	31/01/2019	01/03/2025	01/03/2025	116,812.80
AA-15-22	Award of North Ayrshire Conservation Volunteer Post	The Conservation Volunteers	18/09/2021	17/09/2023	17/09/2023	99,943.20

AA1477	Award of Annual Testing, Treatment and BBV Prevention Sexual Health Support Services	Terrence Higgins Trust	01/07/2023	30/06/2024	30/06/2025	431,428.32
NP14518	NP14518 Rigid Endoscopy Equipment, Accessories and Maintenance and Repair	Surgical Holdings	05/10/2022	14/12/2023	14/12/2023	63,600.00
AA-93-22-DA	Award of Recruitment Clinical General	Remedium Partners Ltd	12/09/2022	30/09/2023	30/09/2023	54,000.00
AA1443 (ES)	Award of Annual Operation, Control & Maintenance of High Voltage Systems (HV)	Quartzelec	01/04/2021	31/03/2025	31/03/2025	65,991.60
AA1436 (ES)	Award of Annual Electrical Portable Appliance Testing (PAT)	PHS (Public Health Scotland) Compliance Ltd (formerly OCS Group)	08/01/2021	08/01/2024	08/01/2024	122,100.00
AA1473-CO	NP18820 Radiology Reporting Services	Medica Reporting	19/02/2021	18/02/2024	18/02/2026	6,000,000.00
AA-17-22-DA	Award of Health & Rehabilitation Programme (HARP)	K:A Leisure (North Ayrshire Leisure Limited)	01/04/2022	01/04/2025	01/04/2025	802,800.00

AA1450	Award of Annual Planned Preventative Maintenance (PPM) Commercial & Domestic Gas Boiler & Water Heaters	James Ramsay (Glasgow) Ltd	01/04/2022	31/03/2025	31/03/2027	75,927.60
AA-83-22	Award of Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillators (AED) Training	Heartstart Ayrshire & Arran	01/04/2021	31/03/2024	31/03/2024	108,000.00
AA-54-23-DA (LJ)	Award of Assessments for Neurodevelopmental Conditions in Children & Young People	Healios Limited	25/10/2021	30/06/2023	31/03/2024	473,425.92
AA-178-22-TW (ES)	Award of Annual Planned Preventative Maintenance (PPM) Standby Power Generator Systems	DT Gen	01/04/2021	31/03/2024	31/03/2024	60,624.00
AA6040	Award of Managed Laboratory Services	Chrystal Consulting Limited	01/01/2018	31/12/2024	31/12/2024	1,083,345.60

CM171006	Award of Managed Laboratory Services	Chrystal Consulting Limited	01/05/2018	30/04/2025	30/04/2025	369,224.76
CM180104	Award of Managed Laboratory Services	Chrystal Consulting Limited	01/01/2019	31/12/2025	31/12/2025	580,014.83
CM180306	Award of Managed Laboratory Services	Chrystal Consulting Limited	01/01/2019	31/12/2025	31/12/2025	70,574.92
AA-16-22-DA	Award of Third Sector Community Capacity Building	Arran Community & Voluntary Service	01/04/2022	31/03/2025	31/03/2025	182,321.22
AA1439	Award of Primary Medical Service (HMP)	Archus Trading Limited	01/04/2021	31/03/2024	31/03/2026	1,260,000.00
AA6017-QQ	Award of Annual Planned Preventative Maintenance (PPM) Grounds Equipment	Tower Tools & Equipment Ltd	01/04/2023	31/03/2024	31/03/2025	50,000.00
AA-162-22-TW (ES)	Award of Annual Planned Preventative Maintenance (PPM) Building Management Systems (BMS)	SSE (Social and Solidarity Economy) Ltd	01/04/2023	31/03/2024	31/03/2026	149,709.50

AA1259 (ES)	Award of Annual Planned Preventative Maintenance (PPM) Electric Profile Beds & Siderails	Drive Devilbiss Sidhill Ltd	05/11/2020	04/11/2022	04/11/2024	213,195.00
AA-216-22-TW	NP51219 Enteral Feeds	Nutricia Ltd	01/01/2023	31/12/2023	30/01/2024	283,000.00
TBC	Award of IT Managed Services (Adastra PMS (Patient Management System))	Advanced Health & Care	22/10/2020	31/03/2025	31/03/2025	168,630.00
AA-10-23-DA	Award of Postal Services	Whistl	28/02/2023	27/05/2025	27/05/2025	407,319.62
AA-79-22-MC	(Synaptik) Ophthalmology Services Insourcing Services Using Framework NP67617	Synaptik	01/08/2022	31/03/2024	31/01/2026	905,518.08
AA-55-22-MC	(Medinet) Lot 3 - Neurology Services Insourcing Services Using Framework NP67617	Medinet Limited	01/06/2022	31/03/2023	31/03/2026	141,600.00

AA-55-22-MC	(Sirona Medical) Lot 2 - Dermatology Services Insourcing Services Using Framework NP67617	Sirona Medical Limited	01/04/2023	31/03/2024	31/03/2026	218,736.00
AA-55-22-MC	(Eden UK Clinical Services Limited) Lot 4 - Respiratory Services Insourcing Services Using Framework NP67617	Eden UK Clinical Services Limited	27/01/2023	31/03/2024	31/03/2026	462,852.00
AA1457-CO	NP16718 Supply, Installation and Maintenance of Diagnostic Imaging Equipment	Bard Ltd	09/09/2021	31/08/2024	31/08/2024	171,600.00
AA-05-22-DA	Award of Clinical Information System (ICCA) Project for NHS Ayrshire Critical Care Units Using Framework NP508320	Philips Electronics UK Limited	20/03/2023	19/03/2024	19/03/2025	483,113.54
AA-104-22-TW	Award of Pan Ayrshire Distress Brief Interventions	Penumbra (GB)	01/03/2023	31/03/2024	31/03/2024	297,132.00

AA-30-23	Award of NHS Ayrshire & Arran Onboarding to WoS ServiceNow	Atos Origin IT Services UK Limited (Engage ESM)	01/04/2023	31/03/2024	30/04/2024	118,632.00
AA-77-23-DA	Award of Postal Services (Hybrid Mail)	Critiqom Limited T/A Adaresec	08/05/2023	30/06/2025	30/06/2025	50,000.00
AA-101-22	Award of Catering (Fully Managed Vending Service) Term Supplies Contract	DC7 Vending Ltd	01/04/2013	31/03/2018	31/12/2019	609,209.28
AA1455-DA (LJ)	Award of CAMHS (Child and Adolescent Mental Health Services) Whole Family Support, Prevention & Early Intervention Service	Munizco Ltd T/A Purple House		31/03/2024	31/03/2024	128,000.00
AA-41-23-DA	Award of MYSOS Mandown System Subscription Using NHSSC Framework Technology Enabled Care, Electronic Assistive Technology and Lone Worker Devices	Skyguard Ltd T/A Peoplesafe	01/08/2020	31/07/2025	31/07/2027	498,857.75

AA-211-22-DA (ES)	Award of Decontamination Equipment Maintenance and Validations Using Framework NP143/21 Lots 4 & 5	Cantel UK Limited	01/04/2023	31/03/2024	31/03/2024	206,956.48
AA-251-23-DA	Award of Annual Planned Preventative Maintenance (PPM) Citrix Hardware	Computacenter	22/09/2023	31/12/2024	31/12/2024	87,097.60
AA-276-23	Award of Annual Planned Preventative Maintenance (PPM) Da Vinci Xi Dual Console SystemOne	Intuitive Surgical Ltd	01/03/2024	31/03/2025	31/03/2025	192,000.00
AA-109-23-TW	Award of Annual Coagulation Regents	Williams Medical Supplies Ltd	01/09/2023	31/08/2024	31/08/2024	50,000.00

Regulated Procurements Expected to Commence from October 2023 to March 2025 (New Requirements)

Contract Title / Description
Private Ambulance Contracts

Viewpoint application for Cardiology service
Printable Patient Identification Wristbands and Associated Accessories
Clinical Communications Application
Replacement Passenger Lift Car at Brooksby House, Largs
Staff Wellbeing Audio Visual / Animation Project
Control Suite Print and Capture
Womens' Health in collaboration with Scottish Government Chief Scientist Office, NHS A&A and NHS GCC
Replacement Boiler within Admin Plantroom, ACH
Provision of Breast-Feeding Peer Support and Ante Natal Support Sessions
Floor Coverings Replacement Station 10 (UHA)
Fully Managed Service - Microbiology Using EoEHP Framework (Clinical Neutral Vendor)
Conveyancing of Bodies Service
Labs system off premise cloud hosting
Immutable backup solution
Repair works to the medical records storage at the Mega Shed at Crosshouse
Low Voltage (LV) Main Switchgear Planned Maintenance
Refurbishment of Stewarton Health Centre
Energy Survey Assessment TM44 Regulation Compliance
QS services for <ul style="list-style-type: none">• Brooksby Medical and Resource Centre• Townhead Surgery, Irvine• Riverside Medical Practice, Patna

Reverse Osmosis (RO) Plant Replacement, University Hospitals Crosshouse and Ayr
Potwash Equipment UHA
VDI Solution
Temperature monitoring system
Microbiological Safety Cabinet
Sourcing of additional resource for Legionella Plumbing Work
Provision of Primary Medical Services at Galston Medical Practice
Replacement of Water Heaters
Pharmacy Robotics
Ophthalmology Microscope
ForiGate-1800F Hardware plus 5 years 24 x7 Forticare and FortiGuard Unified Protection
V-PRO maX 2 Low Temperature Sterilization System

Annex A. Annual Procurement Report – Scottish Government Template

1. Organisation and report details	
a) Contracting Authority Name	NHS Ayrshire & Arran
b) Period of the annual procurement report	01 April 2022 – 31 March 2023
c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes / No)	Yes
2. Summary of Regulated Procurements Completed	
a) Total number of regulated contracts awarded within the report period	45
b) Total value of regulated contracts awarded within the report period	£147,360,092
c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period	1888
i) how many of these unique suppliers are SMEs	1280
ii) how many of these unique suppliers are Third sector bodies	Unknown
3. Review of Regulated Procurements Compliance	
a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy	45
b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy	0
4. Community Benefit Requirements Summary	
Use of Community Benefit Requirements in Procurement:	
a) Total Number of regulated contracts awarded with a value of £4 million or greater.	0
b) Total Number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements.	N/A
c) Total Number of regulated contracts awarded with a value of less than £4 million that contain Community Benefit Requirements	2

Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:

d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)	Unknown
e) Number of Apprenticeships Filled by Priority Groups	Unknown
f) Number of Work Placements for Priority Groups	Unknown
g) Number of Qualifications Achieved Through Training by Priority Groups	Unknown
h) Total Value of contracts sub-contracted to SMEs	Unknown
i) Total Value of contracts sub-contracted to Social Enterprises	Unknown
j) Total Value of contracts sub-contracted to Supported Businesses	Unknown
k) Other community benefit(s) fulfilled	Unknown

5. Fair Work and the real Living Wage

a) Number of regulated contracts awarded during the period that included a Fair Work First criterion.	Unknown
b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.	Unknown
c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract during the period.	Unknown

6. Payment performance

a) Number of valid invoices received during the reporting period.	120561
b) Percentage of invoices paid on time during the period ("On time" means within the time period set out in the contract terms.)	94.95%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt	0

payment of invoices in public contract supply chains.

d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts.

Unknown

7. Supported Businesses Summary

a) Total number of regulated contracts awarded to supported businesses during the period

2

b) Total spend with supported businesses during the period covered by the report, including:

£35.33

i) spend within the reporting year on regulated contracts

£0.00

ii) spend within the reporting year on non-regulated contracts

£35.33

8. Spend and Savings Summary

a) Total procurement spend for the period covered by the annual procurement report.

£147,360,092

b) Total procurement spend with SMEs during the period covered by the annual procurement report.

£69,137,061

c) Total procurement spend with third sector bodies during the period covered by the report.

Unknown

d) Percentage of total procurement spend through collaborative contracts.

Unknown

e) Total delivered cash savings for the period covered by the annual procurement report

Unknown

f) Total non-cash savings value for the period covered by the annual procurement report

Unknown

9. Future regulated procurements

a) Total number of regulated procurements expected to commence in the next two financial years

78

b) Total estimated value of regulated procurements expected to commence in the next two financial years

>£89m