

NHS Ayrshire & Arran



Meeting:	Ayrshire and Arran NHS Board
Meeting date:	Tuesday 7 April 2026
Title:	Information Governance Committee meeting on 23 February 2026 – Chair’s report to NHS Board
Responsible Director:	Dr Crawford McGuffie, Medical Director
Report Author:	Mr Marc Mazzucco, Non-Executive Director Mrs Eleanor Sands, Committee Secretary

1. Purpose

This is presented to the Board for: Discussion.

This paper relates to: Local policy to ensure good governance practice in reporting from board committees

This aligns to the NHS Scotland quality ambitions of Safe, Effective and Person Centred. Good governance practice supports the effective delivery of services across the organisation.

2. Report summary

2.1 Situation

This report provides information to Board Members on key items discussed within the Governance Committee’s remit, in order to provide assurance to the Board that those matters have been identified and are being addressed, where required.

2.2 Background

The Board Model Standing Orders advises that Board meeting papers will include the minutes of committee meetings which the relevant committee has approved. To ensure that there is no delay in reporting from committees this paper provides a timely update on key issues from committees.

2.3 Assessment

Key items agreed by Committee are noted below. Identification of organisational risks, stakeholder considerations and other impacts were included in papers to the Committee.

- Committee members discussed the Information Governance Committee (IGC) strategic risk register in detail. It was previously agreed to change the original

Information Governance Risk ID557 and would separate into three separate risks covering Data Protection, Freedom of Information and Corporate Records with enhanced control measures applied. This work has now been completed ahead of the scheduled review date of 30 April 2026. It was further noted that there were no emerging risks and no risk of termination or proposal of acceptance as a strategic risk.

- The Committee received a comprehensive Records Management update as part of the Information Governance Report which highlighted the Directorate Improvement Plan which is issued to each Directorate on a quarterly basis. East Ayrshire Health and Social Care Partnership (EAHSCP) remain at 0% compliance as a finalised plan has not yet been agreed. It was agreed that Dr Crawford McGuffie and the Head of Information Governance will continue to work with EAHSCP colleagues to ensure progress is made.
- The Committee commended the significant progress made by the teams, particularly in relation to recruitment and the completion of key actions.
- The Internal Audit report was very positive, and thanks were extended to the team for their hard work and continued commitment.

2.4 Recommendation

The Board is asked to be aware of and discuss the key items highlighted and receive assurance that issues are being addressed, where required.