PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010
DUTIES TO PROVIDE INFORMATION
INFORMATION FOR THE PERIOD 2025/26 (1 APRIL 2025 TO 31 MARCH 2026)

Topic	Expenditure on	Does Not Include	Year to Date Actual £
Public relations	External communications, including the cost of in-house and contracted staff and consultants. Expenditure on 'public relations' includes (for example) marketing, PR campaigns, media relations, marketing research and evaluation, branding and design promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, advertising and media planning.		The Board incurred expenditure of £349,523 on Public Relations for the year ended 31st March 2026.
Overseas travel	Includes travel to as well as from the United Kingdom, and the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and other related expenditure.		1st April 2025 to 31st March 2026 Travel £3,535 Accomm./Subsist £ 14,110 Conference Fees £ 10,639 Total £ 28,284

Topic	Expenditure on	Does Not Include	Year to Date Actual £
Hospitality and entertainment	Includes any gifts, meals, parties, reception, tickets for or invitations to, public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason. A threshold of £26 for "one off" gifts or benefits has been set as reasonable for this purpose, provided that the gifts or benefits in question are not regular or recurring. If a different threshold is adopted it should be set out in the statement of expenditure.	Payment of reasonable travel and subsistence allowances and reimbursement of expenses necessarily incurred in relation to service as a member or employee.	The Board incurred expenditure of £39,218 on the provision of tea/coffee to patients who wait longer than half an hour and hospitality in the form of non alcoholic drinks such as tea/coffee and snacks at working lunches and meetings involving its employees and partners from other organisation for the year ended 31st March 2026.

Topic	Expenditure on	Does Not Include	Year to Date Actual £
External Consultancy	Scottish Government guidance on the "use of consultancy procedures" defines "consultancy" as a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies). The definition set out in this guidance has been adopted. The definition applies to services being procured, not the name of the supplier or the supplier's own description of the service.	Outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.	1st April 2025 to 31st March 2026 See attached spreadsheet for External Consultancy
Payments with a value in excess of £26,000	Statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £26,000 (inclusive of VAT). 'Payments' include all individual payment transactions, including payments for goods and services, grants or grant-in-aid to third parties and transactions with government departments or other public bodies. The reporting requirement relates to cash payments, not accruals or invoices; and includes relevant payments made by a listed body on behalf of third parties.	Information relating to remuneration or other payments made to an individual in respect of their service as a member or employee of a public body.	1st April 2025 to 31st March 2026 See separate document.

Topic	Expenditure on	Does Not Include	Year to Date Actual £
Members or employees who received remuneration in excess of £150,000	Statement specifying the number of individuals (if any) who received remuneration during the financial year in excess of £150,000 in relation to service as a member or employee of a public body (including office-holders and company directors and secretaries). Remuneration in relation to service as a member or employee includes salary, bonus or other discretionary performance payments, allowances, fees, royalties and also bonus or other payments in respect of performance in a previous financial year.	Receipt of pension, voluntary severance, compromise agreements or redundancy payments.	213 employees of the Board received remuneration in excess of £150,000 for the year ended 31st March 2026. Further details are contained in the Staff Report.