
Minute of Integration Joint Board Meeting

Date: 10th September 2025

Time: 2pm

Place: Elgin House, 1st Floor, Main Building, Ailsa Hospital

Present

Cllr Julie Dettbarn - Chair of IJB
 Cllr Hugh Hunter – Voting Member, SAC
 Cllr Alan Lamont – Voting Member, SAC
 Liam Gallacher – Voting Member, Non-Executive, NHS (via surface hub)
 Sharon Morrow – Voting Member, Non-Executive, NHS

In Attendance

Tim Eltringham - Director of Health and Social Care, HSCP
 Mark Inglis – Head of Children's Health, Care and Justice Services, HSCP
 Stewart Marshall – Interim Head of Community, Health and Care Services, HSCP
 Gary Hoey - Chief Social Work Officer, HSCP
 Lisa Duncan - Chief Finance Officer, HSCP
 Louise Gibson - Lead Allied Health Professional Advisor, HSCP
 Rosemary Robertson – Associate Nurse Director, NHS
 Sheila Tyeson – Senior Manager, Planning and Performance, HSCP
 Rachael Graham – Planning and Performance Co Ordinator, HSCP
 Vicky Campbell – Business Intelligence Team Leader, HSCP
 Thomas Griffin – Digital Programme Manager, HSCP
 Helen Brown – Senior Manager, Reabling and Caring for People, HSCP
 Glenda Hanna – Independent Sector Representative, Scottish Care
 Martin Rogan – Carers Representative, South Ayrshire Carers Gateway
 Frances Ewan - Staff Side Representation, NHS (via surface hub)
 Adam Haahr – Senior Manager, Audit Scotland
 Nadine McCall - Administration Assistant (minute taker), HSCP

Cllr Julie Dettbarn - in the Chair

Agenda	Discussion	Action
1.	Welcome/ Apologies/ Membership Updates Apologies were received on behalf of Sally Amor, Marie Oliver, Jean Ford, Ewing Hope, and Mark Stratton (VASA).	
2.	Declarations of Interest There were no declarations of interest to note.	
3.	Minute of Previous Meeting The minute of the previous meeting on 11 th June 2025 was recorded as an accurate record of the meeting.	
4.	Matters Arising/ Action Log There were no matters arising to note.	
5.	Chief Officer's Update T Eltringham advised that this report provides an update to the South Ayrshire Integration Joint Board on behalf of the Chief Officer on items that do not merit a full report, but the Board may wish to note. Topics covered in this report include: <ul style="list-style-type: none"> • Royal College of Paediatrics and Child Health Scotland – Parliamentary Reception, 17 May 2025 • Transforming Children's Services • Royal Garden Party, Holyrood • Ayrshire Achieves Awards, 2025 • Staff achievements – Kerry Ellis • The Outstanding People Awards, South Ayrshire Council • Head of Service for Community Health and Care – new appointment T Eltringham gave a brief update on each topic. The Board noted the content of the report.	
6.	Summary briefing from other Governance Meetings (if	

	available/relevant) There were none to note.	
Items for Agreement		
7.	<p>Membership to Governance Meetings Nominations</p> <p>S Tyeson advised that the purpose of this report is to provide the IJB with the nomination of Chair for the Strategic Planning Advisory Group (SPAG), consider the proposal to include a Vice Chair role and update the membership of this group as detailed in SPAG Terms of Reference (Appendix 1).</p> <p>The Board is being asked to:</p> <ul style="list-style-type: none"> • Agree the nomination for Chairperson, Strategic Planning Advisory Group (SPAG) • Agree to the proposed nomination of Independent Sector Lead joining the group • Agree to the amendment and inclusion of a Vice Chair role for the Group. • Agree the revised Terms of Reference and membership list • Consider and agree nomination of Vice Chair for the Group • Consider and agree the Membership List for Performance and Audit Committee and Budget Working Group as detailed Appendix 2. <p>S Tyeson informed the SPAG Membership has been updated in line with the already agreed IJB Membership changes.</p> <p>The suggested changes have been discussed with various officers.</p> <p>The Board agreed the appointment of Jean Ford as Chair of SPAG, Cllr Alan Lamont as Vice Chair of SPAG, Glenda Hanna, Independent Sector Lead proposed to join SPAG Membership by Cllr H Hunter. Agreement also given to Martin Rogan, Carers Representative joining the Performance and Audit Committee as a non-voting member.</p> <p>The Board noted content of the report and agreed the proposed membership changes.</p>	

8.	<p>Integration Joint Board Annual Audit Report 2024 - 2025</p> <p>A Haahr informed that he would be presenting the outcome of the Integration Joint Board Annual Audit Report 2024 – 2025.</p> <p>The purpose of the report considers the completion letter including the Independent Auditors Report and present Audit Scotland's Annual Audit Report for 2024 – 2025 for approval.</p> <p>A Haahr explained that all audit opinions stated that the annual accounts were free from material misstatement. The accounts show a true and fair view of the South Ayrshire Integration Joint Board's financial position.</p> <p>There were no significant findings or key audit matters to report. All audit adjustments required to correct the financial statements were processed by South Ayrshire Integration Joint Board.</p> <p>A Haahr highlighted the wider scope and best value audit as fully detailed on page 3 of the Annual Audit Report.</p> <p>A Haahr thanked L Duncan and her team for their work on this.</p> <p>T Eltringham expressed that he feels this is a report that the IJB should be proud of, in terms of the work they have been doing in what continues to be difficult circumstances. This report is proof that they have set in place appropriate governance support, planning strategic arrangements that stand us in the best possible position. A set of arrangements that bare comparison to other areas.</p> <p>Cllr H Hunter asked A Haahr his views on the importance of having or accumulating uncommitted reserves within 2 – 4% range as opposed to not doing that, but funding front line services.</p> <p>A Haahr informed that the 2 - 4% is the policy of the IJB. Audit Scotland would not stipulate that you must have that amount but would highlight that it is good financial practice to maintain uncommitted reserves.</p> <p>Cllr J Dettbarn advised that it can be easy to focus on the figures and overspend and become apprehensive about this, however expressed that there are a lot of real positives in this report that should not be overlooked.</p> <p>The Board considered and approved the external Annual Audit Report for 2024 – 2025.</p>	
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9.	<p>Integration Joint Board Annual Report and Accounts 2024 – 2025</p> <p>L Duncan advised that the purpose of this report is to present the audited Annual Accounts for 2024-25 to the IJB for approval together with the signed Letter of Representation (ISA 580).</p> <p>L Duncan explained that the Unaudited Annual Accounts 2024-25 were presented to IJB on the 11th of June 2025. The Audited Annual Accounts and External Auditors Annual Report were presented to Budget Working Group 3rd of September 2025.</p> <p>The accounts highlight financial and service performance links to the Annual Performance Report.</p> <p>It is recommended that the Integration Joint Board considers and approves the Audited Annual Accounts for 2024 – 2025 and notes the letter of representation.</p> <p>The Board noted content of report and agreed the recommendations.</p>	
10.	<p>Integration Joint Board Budget Monitoring Report Period 3 – 30th June 2025</p> <p>L Duncan advised that the purpose of this report is to advise the IJB of the projected financial outturn for the financial year 2025-26 at month 3 – 30th of June 2025. The report also provides an update on progress made against approved savings and movements on the annual approved budget for 2025-26. Request for approval on use of reserves, and requests for funding from the Improvement and Innovation reserve fund, and budget virements for approval are also included.</p> <p>L noted that the projected outturn as at the end of June 2025 is an overall overspend of £5.171m, prior to any recovery plans to be approved by South Ayrshire IJB to mitigate or reduce the financial impact of the projected overspend. In respect of Lead Partnership overspends recovery plans have been developed and are subject to approval by East and North Ayrshire IJB's.</p> <p>L Duncan provided an overview of the projected financial outturn and underlying assumptions. An explanation of budget movements in year along with use of uncommitted reserves and budget virements seeking approval. Progress on savings to be achieved.</p> <p>L Duncan highlighted the recommendations (as detailed within the</p>	

	<p>circulated report).</p> <p>Cllr H Hunter thanked L Duncan for such a comprehensive report, which is self-explanatory and clearly displays the difficulty of having dispersed budgets. Cllr Hunter stated that the detail within the report is exceptional and very explanatory.</p> <p>Cllr J Dettbarn queried if it were anticipated that the spike in demand for Care Home beds will reduce over the coming year which L Duncan confirmed.</p> <p>Cllr J Dettbarn expressed her concern in relation to less people using the meals at home service and if this was due to the increase in price, the affect this may be having on people's health, if they are no longer eating a nutritious meal regularly. Cllr Dettbarn asked if some data could be gathered to establish if this was the case.</p> <p>L Duncan has requested data from finance to compare with previous years and establish the impact.</p> <p>Cllr Hunter also welcomed some data in terms of the impact of the Improvement and Innovation Fund Projects and how many of them are "cash releasing".</p> <p>L Duncan noted that she will be working on a progress update in terms of this, however highlighted that they will not see return of investment for a number of projects until future years.</p> <p>The Board noted content of report and agreed the recommendations.</p>	
11.	<p>Financial Recovery Plan</p> <p>L Duncan explained that the purpose of this report is to provide a Financial Recovery Plan for the financial year 2025 - 2026 and implications for budget planning in 2026 - 2027 and beyond.</p> <p>L Duncan referred to section 4.1 of the report which highlighted the projected overspends in 2025 – 2026. L Duncan explained that the overspends are offset with underspends in other areas of services, these underspends must be maintained or where possible further underspends delivered to improve the projected financial outturn.</p> <p>L Duncan advised that herself and Service Leads have developed proposals to ensure the current overspend can be reduced in year as far as possible and maintain financial sustainability going forward. These proposals have gone to Directorate Management Team and</p>	

	<p>Budget Working Group for scrutiny and review.</p> <p>L Duncan asked the Board to consider and approve the Financial Recovery Plan proposals as set out in the report and summarised in section 4.47; note that recovery plans for Lead Partnership underspends are subject to approval by East Ayrshire and North Ayrshire IJB's and also note that the recovery plan will be monitored over the course of the financial year, with any revisions to plans being brought forward for approval.</p> <p>The board noted content of the Financial Recovery Plan and agreed the recommendations.</p>	
12.	<p>Integration Joint Board Annual Performance Report 2024 -2025</p> <p>S Tyeson informed that the purpose of this report is to seek approval by the Integration Joint Board of the South Ayrshire Annual Performance Report 2024 – 2025.</p> <p>R Graham explained that herself and V Campbell were present today to present this year's Annual Performance Report, highlighting some key areas. R Graham advised that the Annual Performance Report contains detail on how we are supporting and empowering our communities to start well, live well and age well and how we have worked towards our strategic plan objectives during the reporting period.</p> <p>R Graham informed that this is the final report from our Director, Tim Eltringham, and previous Chair, Linda Semple, who've led us through a year of real innovation and resilience.</p> <p>It was noted that the IJB are required to submit the report during the summer recess period, therefore prior to this approval was sought from the Chair of IJB and the Interim Chair during the reporting period in order that Scottish Governments timescales were met. The report has since been presented to the Performance and Audit Committee and is presented at IJB today for formal approval. As with previous years, this report will also be presented to both NHS Ayrshire and Arran and South Ayrshire Council in the coming weeks.</p> <p>The circulated report contains the most up to date indicators available and a summary of in-year progress is also included in the report, including key service highlights and examples of innovative work within the Health and Social Care Partnership.</p>	

	<p>R Graham expressed that 2024 – 2025 has been a year of fresh ideas and new ways of working and saw the launch of Connect South Ayrshire, Telecare, new projects like the Spirometry Pilot, CapTech pharmacy support and Vibrant Voices. There was also investment in early intervention.</p> <p>Alongside the innovation work that has taken place, resilience has also been tested throughout 2024 – 2025. V Campbell highlighted some areas where the HSCP have risen to challenges proving their ability to adapt, sustain and strengthen under pressure and through strong partnerships have kept delivering quality care despite financial and operational challenges.</p> <p>R Graham noted the priorities for the year ahead and informed that a summary version of the Annual Performance Report is also available, making it easier to share the progress that has been made more widely.</p> <p>R Graham thanked all who contributed to the production of the report and advised of the plan to continue to develop this and explore new ways of working in partnership to deliver on our vision.</p> <p>The Board commended the report and thanked R Graham and team for leading on this.</p> <p>The Board approved the Integration Joint Board Annual Performance Report for 2024-2025 and note the performance over the reporting period and in-year progress.</p>	
13.	<p>Technology Enabled Care Plan 2025 – 2028</p> <p>H Brown informed that the purpose of this report is to provide an update on the development of a Technology Enabled Care (TEC) Plan for South Ayrshire HSCP and to present the plan for approval.</p> <p>H Brown shared stories of two service users who had hugely benefited from the use of TEC.</p> <p>South Ayrshire IJB approved the Digital Strategy 2024-29 on Wednesday 12th June 2024. This strategy set out ambitions for digital in South Ayrshire and is a commitment to leveraging digital solutions for better health outcomes and service quality in our community.</p> <p>T Griffin stated that in South Ayrshire we face known demographic challenges where demands on services continue to rise, staffing</p>	

	<p>capacity and demand remains pressured and an ageing population are living longer, independently, which is why TEC is so important for communities.</p> <p>As part of the plan there was significant engagement with staff, partners, communities and the third and independent sector.</p> <p>T Griffin expressed the vision to enable people to use technology to fulfil their potential, be actively involved and included in their communities, make informed decisions, have control over their lives, and be valued.</p> <p>T Griffin shared the development of the plan timeline and highlighted the core principles.</p> <p>T Griffin shared some information in respect of the TEC Hubs that are being develop and also the training that will be made available for staff. This will ensure the tech technology that is being used is person centred and person lead.</p> <p>H Brown emphasised that the plan considers national and local policy context.</p> <p>The Board are asked to agree the TEC Plan, note the progress made in developing the TEC Plan for South Ayrshire, note the significant engagement undertaken and also agree the establishment of a multi-agency TEC Oversight Board to support delivery.</p> <p>Cllr A Lamont queried how they propose to ensure communities in remote locality areas have the required connectivity to make use TEC.</p> <p>T Griffin expressed that this issue is something they are currently challenging with network suppliers to look at various options and solutions.</p> <p>Cllr J Dettbarn questioned when a further update on this work and the impact would be available.</p> <p>T Griffin advised that an update will be presented to the Performance and Audit Committee every 6-12 months.</p> <p>The Board commended the work on the TEC Plan to date and agreed the recommendations.</p>	
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For Information to IJB		
14.	NHS Delivery Plan 2025 – 2026 The NHS Delivery Plan for 2025 – 2026 was shared with the Board for information only.	
15.	Governance Meeting dates 2026 – 2027 The Board agreed the proposed scheduled for Governance Meeting dates 2026 – 2027.	
Items for noting		
16.	Minutes for noting: <i>Performance and Audit Committee Minute – 25th June 2025</i>	
Any Other Business		

Date of Next Meeting – Wednesday 8th October 2025