

**East Ayrshire Health & Social Care Partnership
Integration Joint Board
25 June 2025 at 2pm
Council Chambers/ MS Teams**

Present:

*Councillor Douglas Reid, East Ayrshire Council, (Chair)
Mr Craig McArthur, Chief Officer
*Dr Sukhomoy Das, NHS Non-Executive Director
*Councillor Clare Maitland, East Ayrshire Council
*Ms Jennifer Wilson, NHS Executive Nurse Director
*Ms Sheila Cowan, NHS Non-Executive Board Member
*Neil McAleese, NHS Non-Executive Board Member
*Councillor Neill Watts, East Ayrshire Council
*Councillor Jayne Sangster, East Ayrshire Council
Mr Alex McPhee, Interim Chief Financial Officer
Ms Dalene Steele, Associate Nurse Director
Ms Fiona Pirrie, CEO, East Ayrshire Carers Centre (IJB
Stakeholder Representative)
Ms Moira Fenton, Health & Wellbeing Partnership Manager CVO
(3rd sector representative)
Ms Allina Das, RCN Representative
****signifies a voting member***

In Attendance:

Mr Erik Sutherland, Head of Locality Health & Care Services
Ms Debbie McGill, Head of Primary and Urgent Care
Mr Jim Murdoch, Senior Manager Wellbeing and Recovery
Ms Dale Meller, Senior Manager Public Protection & Learning
Ms Amanda McInnes, Senior Manager Business Support
Ms Clare Wilson, Senior Manager Authority Wide
Mr Neil Kerr, ADP independent Chair
Mr Andrew Horne, ADP independent Chair (designate)
Mr Craig Ross, Senior Manager, Locality Health & Care
Ms Lynne McNiven, Director of Public Health
Ms Lorna McIlreavy, Partnership Engagement Officer
Ms Liz Elliot, Interim Service Manager: CAH
Mr Zockey Musembya, Workforce Planning Lead, Planning &
Performance
Mr Liam Wells, ADP Lead Officer
Mr Charles Staines, Senior Finance Analyst
Ms Meghan Aird, Finance Analyst
Ms Julie Ross-Binning, Senior Business Support Officer

Alison Anderson, Committee Secretary (Minutes)

Agenda	Discussion	Action
1.	<p><u>Welcome & Apologies</u></p> <p>Councillor Douglas Reid welcomed everyone to the meeting and noted apologies from Laura McGarrity and Alexia Pellowe.</p> <p>Councillor Reid informed members that this was Neil Kerr's last IJB meeting as he was standing down as ADP Independent Chair and welcomed Andrew Horne to the meeting who will be taking over the role. Councillor Reid took the opportunity to thank Neil for his support and input over the years and noted:</p> <p>"Neil has been the ADP chair for 9 years, and a member of the IJB for the last five.</p> <p>Neil was the first independent chair of the ADP and has supported delivery of some of the most challenging work at the most challenging times including of course through the global covid pandemic.</p> <p>The drug death crisis in Scotland, and of course in East Ayrshire, remains incredibly difficult, as the landscape around synthetic drugs continues to change and challenge us.</p> <p>Our work locally has been outstanding, with a growing network of peer recovery workers, a well-established recovery network, and excellent relationships across all sectors and partners.</p> <p>Neil really cares about this work, and this has been apparent in his time as Chair. He has been very effective at driving forward our agenda in East Ayrshire but also advocating for us at a national level.</p> <p>The Chair, on behalf of the IJB, thanked Neil for all he had done, and the strong position the ADP was now in."</p>	
2.	<p><u>Presentation – Total Mobile</u></p> <p>Mr Craig Ross and Ms Liz Elliot gave a presentation to provide an update on the roll-out of Total Mobile. Craig Ross gave special thanks to Liz who is the Project Lead for the programme and noted the excellent work that had taken place by Liz and her team in rolling this out.</p> <p>The group thanked Craig and Liz for their presentation and the work that has taken place in rolling out the system.</p>	
3.	<p><u>Declaration Of Interest</u></p> <p>Dr Das noted his role as NHSAA Whistleblowing Champion, Ayrshire & Arran, in relation to the report at agenda item 9. This did not impact on today's business.</p>	

4.	<p><u>Minutes of the Previous Meetings held on 19 March 2025 and 01 April 2025</u></p> <p>The minutes of the previous meetings were approved as an accurate record of discussions.</p>	
5.	<p><u>Matters Arising</u></p> <p>No pending matters arising or outstanding actions.</p> <p>Actions now completed:</p> <ul style="list-style-type: none"> • Strategic Plan remains an active document under constant review. No updates required at this time. • Information to be circulated to IJB Members on the Standards Commission for Scotland “model code of conduct”: Information provided by email on 17 April 2025. 	
6.	<p><u>Month 12 Financial Management Report 2024/2025</u></p> <p>Mr Alex McPhee provided the Integration Joint Board details of the draft final outturn position for East Ayrshire Health and Social Care Partnership for 2024/25.</p> <p>The month 12 Financial Management Report for the Partnership was compiled following financial analysis and budget monitoring at East Ayrshire Council and NHS Ayrshire & Arran.</p> <p>The Board agreed to the following:</p> <ul style="list-style-type: none"> (i) Note the draft final outturn position for East Ayrshire Health and Social Care Partnership at 31 March 2025; (ii) Note the draft final outturn position in respect of IJB Reserve balances at 31 March 2025; (iii) Note progress towards achievement of approved cash releasing efficiency savings 2024/25; (iv) Note the draft final outturn position in respect of services managed under Lead Partnership / Hosted Services arrangements for 2024/25; (v) Note the position in respect of large hospital Set Aside budgets for 2024/25; (vi) Note the additional non-recurring funding contributions from East Ayrshire Council £5.869m and NHS Ayrshire & Arran £0.152m to achieve financial balance in 2024/25; (vii) Note that the draft final outturn position outlined within this report is consistent with the unaudited Annual Accounts 2024/25 which are presented at today’s meeting of the IJB for approval; and (viii) Note the content of the report. 	

7.	<p><u>Unaudited Annual Accounts 2024/25</u></p> <p>Mr Alex McPhee presented the report to advise the Integration Joint Board of requirements introduced by the Local Authority Accounts (Scotland) Regulations 2014, to submit Annual Accounts for the year ended 31 March 2025 to the IJB for approval and thereafter forward the Accounts to the Controller of Audit.</p> <p>Following discussions with the IJB's appointed external auditors, Audit Scotland, regarding the audit timetable, it has been agreed that the audited Annual Accounts 2024/25, along with the external auditors' ISA260 report on the outcome of the audit, will be submitted to a special meeting of IJB on 24 September 2025 for formal approval.</p> <p>The Board agreed the following recommendations:</p> <ul style="list-style-type: none"> (i) Approve the unaudited Annual Accounts for 2024/25; (ii) Note the timetable for approval of the audited Annual Accounts for 2024/25; and (iii) Otherwise note the contents of the report. 	
8.	<p><u>Financial Management Report as at 31 May 2025</u></p> <p>Mr Alex McPhee presented the report to provide information on the projected outturn position for the East Ayrshire Health and Social Care Partnership for 2025/26, based upon the current financial position as at 31 May 2025 (month 2) and anticipated progress against savings approved as part of the Annual Budget 2025/26, including previously approved Financial Recovery Plan savings for Council commissioned services.</p> <p>It was noted that this initial 2025/26 managed services report was high level, which reflected the early stage of the new financial year, with further work to be undertaken to refine projections, including progress against approved savings. Any impact on the East Ayrshire population basis position will be included in the detailed month 4 Financial Management Report to the IJB on 27 August 2025.</p> <p><i>Dr Das took over role as Chair.</i></p> <p>Ms Fiona Pirrie raised concerns on behalf of the Stakeholder Forum and Unpaid Carer Representative in terms of Third Sector organisations and decisions that had been made in regard to budgets being reduced, noting the implications for Unpaid Carers.</p> <p>Ms Sheila Cowan noted the extra Audit and Performance meetings that have been taking place throughout the year to monitor the financial recovery plan and mitigate the risks.</p> <p>Dr Das noted his appreciation for the work that is being undertaken and of the challenges being faced.</p>	

	<p>The Board agreed the following recommendations:</p> <ul style="list-style-type: none"> (i) Note the high level 2025/26 managed services projected outturn position for East Ayrshire Health and Social Care Partnership at 31 May 2025; (ii) Note early year progress against 2025/26 approved savings, including Financial Recovery Plan savings in Council commissioned services; (iii) Note underlying risk factors and potential consequences as set out within the report; (iv) Note that this report was presented to the Audit and Performance Committee on 24 June 2025; and (v) Note the content of the report. 	
9.	<p><u>NHS Ayrshire & Arran Whistleblowing Reports Q3 and Q4 2024/25</u></p> <p>Ms Amanda McInnes presented the report to provide the Integration Joint Board (IJB) with an update following the implementation of the National Whistleblowing Standards and Once for Scotland whistleblowing policy (the Standards).</p> <p>The report provided details of Whistleblowing concerns raised across NHS Ayrshire & Arran by staff, and those who provide services on behalf of NHS Ayrshire & Arran, for the periods 1 October to 31 December 2024 and 1 January 2025 to 31 March 2025.</p> <p>It was noted that during 1 October 2024 and 31 December 2024 there were three concerns raised as Whistleblowing which have been reviewed with no immediate risk identified to patient safety.</p> <p>During 1 January 2025 and 31 March 2025 there were four concerns raised as Whistleblowing which have been reviewed with no immediate risk identified to patient safety.</p> <p>The Board noted the contents of the report.</p>	
10.	<p><u>Adult Social Care Transport Policy</u></p> <p>Ms Dale Meller presented the report to propose the adoption of an Adult Social Care Assisted Transport Policy.</p> <p>East Ayrshire Health and Social Care Partnership (EAHSCP) is committed to promoting independence across all areas of service provision and seeks to ensure as many people live as independently as possible within their local community. In line with the vision of East Ayrshire's Community Plan, EAHSCP's Strategic Plan supports the development of modern, flexible, financially sustainable approaches that will support people and their carers to remain independent and enabled to lead fulfilling lives. The benefits of independent travel on an individual's physical and mental health and wellbeing cannot be over emphasised. The provision of assistance with transport can help people to access work, leisure and key services</p>	

	<p>promoting health and facilitates key elements of the Self-Directed Support (Scotland) Act 2013.</p> <p>The proposed policy applies to adults over 18 who use social care services in East Ayrshire. It also applies to 16 and 17-year-olds who are not at school and in transition to adult social care services. It does not include transport to and from EAHSCP Day Centres. Individuals who currently receive some sort of assistance for social care transport would be reviewed in line with the policy.</p> <p>The Board agreed the following recommendations:</p> <ol style="list-style-type: none"> Approve the adoption of the proposed policy; Note the Equality Impact Assessment undertaken during the development of the proposed policy; and Note the contents of the report. 	
11.	<p><u>Continuing Care Policy and Guidance Update</u></p> <p>Ms Clare Wilson presented the report to provide and update to Integration Joint Board on Continuing Care in East Ayrshire and request approval on financial support in regard to Continuing Care.</p> <p>This report provided an updated position in relation to Continuing Care, Payment for Continuing Care where a young person is living in a fostering and or kinship arrangement and payment arrangements when a young person is living with Kinship Carers under a Kinship Care Order (KCO).</p> <p>Discussion took place around the different options of Continuing Care and the eligibility criteria required to meet these. Following further discussion the Board agreed and approved the following recommendations:</p> <ol style="list-style-type: none"> Approve Continuing Care payment arrangements to carers who are providing ongoing continuing care to our young people in line with legislation and this will be paid at a Supported Carer rate up to the age of 21 years if the young person continues to live there Approve Kinship Care payments to be paid for young people living with kinship carers up to age of 16 years where they are in a kinship placement by means of a Kinship Care Order under Section 11 of the Children (Scotland) Act 1995. Kinship Carer payment in this instance will cease when the young person turns 16 years. Payment will only continue if this young person remains in full time education up to the age of 18 years. Note the content of the report. Note the clarification of position will support the IJB Financial Recovery Plan 25/26 	
12.	<p><u>Governance Report</u></p> <p>Mr Craig McArthur presented the report to provide the Integration Joint Board with an update on the rotation of the Chair and Vice-Chair of the IJB,</p>	

	<p>IJB membership, and to provide an update on the governance arrangements in respect of the annual review of the Health and Care Governance Group's Terms of Reference and Strategic Planning and Wellbeing Delivery Group's Terms of Reference.</p> <p>As noted at the IJB Development Session on 14 May 2025 the current term of the Chair and Vice-Chair of the IJB comes to an end in June 2025.</p> <ul style="list-style-type: none"> • Councillor Reid will relinquish his Vice-Chair role of IJB and Chair of the Strategic Planning and Wellbeing Delivery Group and assume the role as Chair of the IJB on 25 June 2025. • Dr Sukhomoy Das will relinquish his role as Chair of IJB and assume the role of Vice-Chair of the IJB and Chair of the Strategic Planning and Wellbeing Delivery Group from 25 June 2025. <p>The IJB Stakeholder Forum has confirmed that Mr Kevin Skilling has assumed the role as Carers Representative on the IJB.</p> <p>Ms Arlene Bunton has stepped down from her role as Scottish Representative / Independent Sector Lead on the IJB. A review of independent sector representation on the IJB is currently being progressed.</p> <p>The Health Care and Governance Group reviewed their ToR at their meeting on 22 April 2025. Following some minor changes, which are highlighted within the ToR, these were agreed.</p> <p>The Strategic Planning and Wellbeing Delivery Group reviewed and confirmed that there were no changes required to the group's ToR at their meeting on 23 April 2025.</p> <p>The Board agreed the following recommendations:</p> <ol style="list-style-type: none"> Note the change of Chair and Vice-Chair of the Integration Joint Board and Chair of Strategic Planning and Wellbeing Delivery Group; Note the change of membership; Approve the Terms of Reference for Healthcare and Governance Group; Approve the Terms of Reference for Strategic Planning and Wellbeing Delivery Group,; and, Note the content of the report. 	
13.	<p><u>Allied Health Professionals within the Acute Setting in NHS Ayrshire & Arran</u></p> <p>Mr Craig McArthur presented the report to provide an update to members of the Integration Joint Board in relation to work that has been progressing to optimise arrangements for Allied Health Professionals (AHPs) working within the acute setting.</p>	

	<p>Following significant consideration and stakeholder engagement, it had been agreed that responsibility and accountability for AHP services currently managed by East Ayrshire Health and Social Care Partnership (HSCP), and delivered within the acute setting, will transfer to acute services. These changes seek to maximise the contribution of AHPs in both the Health and Social Care Partnership and Acute settings as part of a whole system, and have been developed in consideration of experience and outcomes for both staff and service users.</p> <p>Craig McArthur confirmed that the necessary governance arrangements were being followed with regards to implementing the new process.</p> <p>The Board noted the report.</p> <p><i>Councillor Reid returned to the meeting and resumed the role of Chair</i></p>	
14.	<p><u>The Alcohol and Drugs Partnership Annual Reporting to the Scottish Government 2024/25</u></p> <p>Mr Neil Kerr presented the report to provide IJB members with the content and detail of the East Ayrshire Alcohol and Drugs Partnership (ADP) annual survey report to the Scottish Government outlining information, activity and investment during the financial year 2024/25.</p> <p>The annual survey report is required by the Scottish Government to be agreed and supported by both the ADP and IJB prior to formal submission.</p> <p>The report was discussed and subsequently approved by ADP members at the ADP Committee meeting held on Friday 23 May 2025 and was presented to the Chief Officers Group for Public Protection on Tuesday 24 June 2025 for information and advice.</p> <p>Neil Kerr advised of having made great strides reaching communities, improving visibility of recovery community support, and of having seen visible development of the Recovery Hub and groups throughout East Ayrshire.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> (i) Note the information and data contained within the report; (ii) Note the progress being made by the East Ayrshire ADP in terms of the requirements of the Scottish Government; (iii) Agree and approve the content and detail of the ADP annual survey report 2024/25 as required by the Scottish Government; and, (iv) Request any further information or updates as required. 	

15.	<p><u>Medication Assisted Treatment (MAT) Standards for Scotland, Access, Choice and Support Implementation Progress</u></p> <p>Mr Liam Wells presented the report to provide an update on the progress made in the implementation of MAT standards in East Ayrshire.</p> <p>The MAT Standards were introduced in 2021 and fully implemented in 2022. The 10 standards were developed to improve the delivery of drug treatment and support in Scotland, to ensure that everyone accessing services receives high quality care. The MAT standards take a rights-based approach and aim to reduce drug related harm by providing timely, person centred, and consistent treatment options.</p> <p>It was noted that there is an ever evolving drug market and drug scene in East Ayrshire which can impact communities. Issues of accessibility to support for those living in more rural locations is an issue and therefore community focused groups and organisations are being further developed.</p> <p>The Board agreed the following recommendations:</p> <ul style="list-style-type: none"> i. Recognise the progress in implementing MAT standards. ii. Note that MAT standards implementation funding concludes in 2026; and, iii. Note the contents of the report. 	
16.	<p><u>Workforce Plan 2025-2028</u></p> <p>Mr Zockey Musembya presented the Workforce Plan 2025-28 for the Health and Social Care Partnership to the Integration Joint Board for consideration and approval.</p> <p>The Plan had been developed to support the delivery of the IJB's Strategic Plan 2021-2030, which aims to improve health outcomes through the delivery of integrated health and social care services, supported by multi-disciplinary collaboration and workforce development. The Plan aligns with the national priorities for workforce planning in Health and Social Care, as outlined by Scottish Government in Directive Letter DL33, and also with the HSCP Service Improvement Plans for 2024-27.</p> <p>Ms Jennifer Wilson thanked Zockey for the report and noted that this is in line with the NHS Health and Care Staffing Act which legally mandates safe staffing levels across all health and social care services in Scotland.</p> <p>The Board agreed the following recommendations:</p> <ul style="list-style-type: none"> i. Receive this report; ii. Consider and approve the Workforce Plan 2025-28; iii. Agree the onward submission of the Plan to Scottish Government; and, iv. Note the contents of the report. 	

17.	<p><u>Governance Papers</u></p> <ul style="list-style-type: none"> • Audit & Performance Committee – 04.03.25 • Audit & Performance Committee – 25.03.25 • Health & Care Governance Group – 04.02.25 • Health, Safety & Wellbeing sub-group – 06.02.25 • Health, Safety & Wellbeing sub-group – 15.05.25 • Partnership Forum – 06.02.25 • Risk Management meeting – 06.03.25 • Resilience Group – 24.12.24 	
18.	<p><u>AOCB</u></p> <p>Nothing further for discussion.</p>	
19.	<p><u>Date Of Next Meeting</u></p> <p>Wednesday 27 August 2025, at 2.00pm, Council Chambers/ MS Team</p>	