# NHS Ayrshire & Arran

**Meeting:** **Ayrshire and Arran NHS Board**

**Meeting date:** **Monday 2 June 2025**

**Title:** **Information Governance Committee meeting on 12 May 2025 - report to NHS Board**

**Responsible Director:** **Dr Crawford McGuffie, Medical Director**

**Report Author:** **Mr Marc Mazzucco, Non-Executive Director**
**Mrs Angela O'Mahony, Committee Secretary**

## 1.    Purpose

This is presented to the Board for:  Discussion.

This paper relates to:  Local policy to ensure good governance practice in reporting from board committees

This aligns to the NHS Scotland quality ambitions of Safe, Effective and Person Centred.  Good governance practice supports the effective delivery of services across the organisation.

## 2.    Report summary

### 2.1    Situation

This report provides information to Board Members on key issues discussed within the Governance Committee's remit, in order to provide assurance to the Board that those matters have been identified and are being addressed, where required.

### 2.2    Background

The Board Model Standing Orders advises that Board meeting papers will include the minutes of committee meetings which the relevant committee has approved.  To ensure that there is no delay in reporting from committees this paper provides a timely update on key issues from committees.

### 2.3    Assessment

Key issues agreed by Committee are noted below.  Identification of organisational risks, stakeholder considerations and other impacts were included in papers to the Committee.

- Committee members discussed in detail the two Information Governance Committee (IGC) strategic risks.  Consideration will be given to potential and

target risk scores for both of these risks and an update will be provided at the next meeting.  There were no changes in risk grading, no emerging risks to report and no proposed risks for escalation or termination.

- Cyber security update – Members supported the report's new format and the information provided.  Members discussed the ongoing risk related to supplier management and plans to put a supplier list in place to mitigate the risk.  Members noted information on staff uptake of cyber security training which indicated that around 30% of staff may not yet have completed the module, with communication planned to encourage staff to complete training.  It was recognised that system issues and a break in the link between Learnpro and Turas systems may have resulted in some under-reporting of training compliance.  Members were encouraged that the Board had achieved 96% compliance with the Network and Information Systems (NIS) audit, an increase of 9% compared to last year.  Feedback from the auditors demonstrated that NHSAA is a high performing Board in this area.

- Information Governance – Record of processing activity - as the OneTrust national contract has now ended, the Board is considering the use of another system as part of M365 implementation.  Members commended the team for the agile approach taken to extract data from OneTrust before the national contract ended which should enable rapid transfer of information to M365 once a solution has been identified.

- Members approved the Information Governance Committee annual report for onward submission to the NHS Board for awareness and assurance that the Committee has fulfilled its remit during the year.

## 2.4    Recommendation

The Board is asked to be aware of and discuss the key issues highlighted and receive assurance that issues are being addressed, where required.