

Meeting date	Min ref	Action	Action owner	Status	Due by	Update	Closed on
05/02/2024	9.2 (017/24)	Financial Management report (FMR); <ul style="list-style-type: none"> Board to be updated on the position related to Scottish Government brokerage. 	Director of Finance	Complete	As information available	Advised to Performance Governance Committee on 7 March. Update will be given at private board workshop on 19 March and formally to Board in the FMR at 26 March Board meeting.	15/03/2024
04/12/2023	8.2 (171/23)	Winter preparedness <ul style="list-style-type: none"> Board to receive supplementary information to give more detail and context in relation to the situation in preparation for winter. 	Director of Transformation and Sustainability	Complete	05/02/2024	Information was shared by email to Board on 19/01/2024	19/01/2024
09/10/2023	8.1 (139/23)	DPH Lifecourse approach to mental health report <ul style="list-style-type: none"> Board to receive a detailed update on mental health services 	Director NAHSCP	Complete	04/12/2023	This is being delivered via a Board workshop on 09/01/2024 to enable a detailed update and discussion	19/10/2023
09/10/2023	8.2 (140/23)	Primary Care Dental services <ul style="list-style-type: none"> Board to receive a progress update on actions being taken to mitigate dental service risks at a future meeting. 	Head of Primary and Urgent Care services	Complete	25//032024	A dental services update will be provided to Board at March meeting with a suite of papers from Primary Care	20/11/2024
14/08/2023	8.2 (112/23)	HMP Kilmarnock Health Needs Assessment - <ul style="list-style-type: none"> To discuss IJB monitoring of the improvement plan and how to feedback through the Board's governance structure. 	Board Chair	Complete	04/12/2023	EA HSCP will monitor progress of the action plan via a multiagency working group, as a subgroup of the Prison and Police Custody Governance Group, which in turn reports to the HSCP Health and Care Governance Group. Reporting to health board would be via the HSCP clinical and care governance annual report to Healthcare Governance Committee. In year	23/11/2023

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						reporting would be to Healthcare Governance Committee only by exception if there were specific areas of concern identified.	
14/08/2023	9.1 (115/23)	Performance report <ul style="list-style-type: none"> Members to provide feedback and/or suggestions for improvement on the new format presented 	Board members	Complete	09/10/2023	Feedback provided to the performance and insights team will inform future improvements.	29/09/2023
23/05/2023	6.1	Patient Story <ul style="list-style-type: none"> Provide members information on governance around the Ward volunteer role to provide assurance 	Nurse Director/ HoCG	Complete	14/08/2023	Information issued by members by email 30/05/23	30/05/2023
23/05/2023	11.4	Risk Management Strategy <ul style="list-style-type: none"> Change statement on approving the Risk Appetite Statement to “every two years as a minimum or earlier if appropriate”. 	Medical Director	Complete	Immediate	Change has been made to approved Risk Management Strategy	25/05/2023