

Meeting date	Min ref	Action	Action owner	Status	Due by	Update	Closed on
04/12/2023	8.2 (171/23)	Winter preparedness <ul style="list-style-type: none"> Board to receive supplementary information to give more detail and context in relation to the situation in preparation for winter. 	Director of Transformation and Sustainability	Complete	05/02/2024	Information was shared by email to Board on 19/01/2024	19/01/2024
09/10/2023	8.1 (139/23)	DPH Lifecourse approach to mental health report <ul style="list-style-type: none"> Board to receive a detailed update on mental health services 	Director NAHSCP	Complete	04/12/2023	This is being delivered via a Board workshop on 09/01/2024 to enable a detailed update and discussion	19/10/2023
09/10/2023	8.2 (140/23)	Primary Care Dental services <ul style="list-style-type: none"> Board to receive a progress update on actions being taken to mitigate dental service risks at a future meeting. 	Head of Primary and Urgent Care services	Complete	25//032024	A dental services update will be provided to Board at March meeting with a suite of papers from Primary Care	20/11/2024
14/08/2023	8.2 (112/23)	HMP Kilmarnock Health Needs Assessment - <ul style="list-style-type: none"> To discuss IJB monitoring of the improvement plan and how to feedback through the Board's governance structure. 	Board Chair	Complete	04/12/203	EA HSCP will monitor progress of the action plan via a multiagency working group, as a subgroup of the Prison and Police Custody Governance Group, which in turn reports to the HSCP Health and Care Governance Group. Reporting to health board would be via the HSCP clinical and care governance annual report to Healthcare Governance Committee. In year reporting would be to Healthcare Governance Committee only by exception if there were specific areas of concern identified.	23/11/2023
14/08/2023	9.1 (115/23)	Performance report	Board members	Complete	09/10/2023	Feedback provided to the performance and insights	29/09/2023

NHS Ayrshire & Arran (NHSAA) Board Rolling Action Log

Paper 2

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		<ul style="list-style-type: none"> Members to provide feedback and/or suggestions for improvement on the new format presented 				team will inform future improvements.	
23/05/2023	6.1	Patient Story <ul style="list-style-type: none"> Provide members information on governance around the Ward volunteer role to provide assurance 	Nurse Director/ HoCG	Complete	14/08/2023	Information issued by members by email 30/05/23	30/05/2023
23/05/2023	11.4	Risk Management Strategy <ul style="list-style-type: none"> Change statement on approving the Risk Appetite Statement to "every two years as a minimum or earlier if appropriate". 	Medical Director	Complete	Immediate	Change has been made to approved Risk Management Strategy	25/05/2023
28/03/2023	6.2 (031-2023)	Patient experience report: <ul style="list-style-type: none"> Provide members with the national criteria for CO responses being minimally or mildly critical Themes related to patients being treated in a respectful and person-centred manner would be included in a future themed report to HGC. 	Nurse Director	Complete	23/05/2023	<ul style="list-style-type: none"> Information on Criticality Criteria from Care Opinion issued by email 04/08/2023. Reporting to HGC on 5 November. 	04/08/23 TBC
28/03/2023	6.3 (032-2023)	HCAI reporting: <ul style="list-style-type: none"> Consider how the most up to date data available can be presented to Board 	Nurse Director	Complete	23/05/2023	Chair supported an improved governance reporting schedule. Acknowledged the need to align with reporting of national data which is published quarterly.	13/07/2023
28/03/2023	7.2 (035-2023)	Member responsibilities: <ul style="list-style-type: none"> Virtual paper to be issued for approval and submitted to May Board for homologation 	HoCG	Complete	23/05/2023	Proposals agreed by email April 2023 and paper submitted to 23 May Board	01/05/2023
28/03/2023	9.1 (047-2023)	Performance Reporting: <ul style="list-style-type: none"> Reporting on the Annual Delivery Plan (due for submission summer 2023) and improvement trajectories will be reported in performance reports to board to monitor progress following agreement of the ADP expected in late Summer. 	Director of T&S	Complete	Dependent on ADP approval date	Reporting on compliance with ADP trajectories is included in Performance Management Reports to Board from August 2023	27/07/2023