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## Minute of Integration Joint Board Meeting

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**Date:** 13<sup>th</sup> September 2023

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**Time:** 2pm

**Place:** MS Teams

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### Present

Linda Semple – Chairperson  
 Derek Lindsay - Voting Member  
 Jean Ford – Voting Member  
 Cllr Julie Dettbarn, SAC  
 Cllr Hugh Hunter, SAC  
 Cllr Cameron Ramsay, SAC  
 Marie Oliver – Third Sector Representative, VASA  
 Billy Cooper - Staff Side Representative, SAC  
 Frances Ewan – Staff Side Representative, NHS (NHS Staff Side Rep)  
 Glenda Hanna – Independent Sector Representative, Scottish Care

### In Attendance

Gary Hoey - Chief Social Work Officer, HSCP  
 Billy McClean - Head of Community Health and Care Services, HSCP  
 Mark Inglis - Head of Children's Health, Care and Justice Services, HSCP  
 Phil White - Partnership Facilitator, NHS  
 Sheila Tyeson - Senior Manager – Planning, Performance and Commissioning, HSCP  
 Catriona Caves – Head of Legal and Regulatory Services, SAC  
 Angus Brown - Audit Scotland  
 Rachael Graham – Planning and Performance Co Ordinator, HSCP  
 Rosemary Robertson – Associate Nurse Director, NHS  
 Elaine Young - Head of Health Improvement/ Assistant Director of Public Health, NHS  
 Kirsty Pyper - Planning and Performance Officer, HSCP  
 Nadine McCord - Administration Assistant (minute taker), HSCP

### L Semple - in the Chair

#### 1. Apologies for Absence

Apologies for absence received on behalf of Lisa Duncan, Martin Rogan and Tim Eltringham.

#### 2. Declarations of Interest

No declarations on interest were noted.

### **3. Minute of Previous Meeting**

A few minor amendments to the previous minute were requested.

Minute was then approved by the Board.

### **4. Summary briefing from other Governance meetings (if available/relevant)**

Not applicable.

### **5. Integration Joint Board Annual Performance Report 2022 – 2023**

S Tyeson noted the purpose of this report is to seek approval by the Integration Joint Board of the South Ayrshire Annual Performance Report 2022-2023.

S Tyeson informed that the draft Integration Joint Board Annual Performance Report was issued to Councillor Hunter, Councillor Lyons and Linda Semple on 26<sup>th</sup> July for review prior to submission to Scottish Government. The report was subsequently agreed at Performance and Audit Committee on 1<sup>st</sup> August 2023.

S Tyeson noted that this is the first Annual Performance Report following the return to previously agreed timescales.

S Tyeson advised that the overall consensus is that the Partnership are using this as a platform to celebrate significant achievements made over the past year, however, acknowledge there is still work they need to do re continued improvement.

S Tyeson highlight some key areas within the report to the Board.

L Semple noted that this report will formally go to the NHS Board however feels they may need to target further distribution of it.

L Semple informed those who were not present at the recent Integration Joint Board half day session, that she had mentioned the recent publication on health and inequalities in Scotland and Public Health Scotland's figures on the widening gap on life expectancy and advised that she would be keen at some point, in the early new year, to have a session on reducing inequalities. L Semple noted the importance of focusing on some wider issues that will in the long-term impact on acute services.

Discussion ensued in relation to some of the trajectories and figures within the report. S Tyeson highlighted that during the preparation of this report she did raise some of the list analysis that were set by Scottish Government and noted that the way in which the statistics have been asked for have impacted on the figures.

L Semple advised that there is probably a need to be more sophisticated when the new Business Intelligence person is in place to look at what our own measures will look like internally.

The Board noted and agreed content of this report.

## **6. South Ayrshire Health and Social Care Partnership Risk Management Strategy**

R Graham informed that the purpose of this report is to present the recently refreshed South Ayrshire Health and Social Care Partnership Risk Management Strategy to Performance and Audit Committee for approval.

R Graham explained that this piece of work has been ongoing over the last couple of months and came off the back of the internal audit review where it was recognised that the strategy needed a refresh in terms of the content.

R Graham advised that she is presenting to the Integration Joint Board today for agreement and noted it has already been agreed with T Eltringham, Director of Health and Social Care prior to today.

R Graham highlighted some of the key areas of risk and objectives and explained that the strategy takes a positive and holistic approach to risk management.

This strategy was prepared by input and feedback from NHS Ayrshire and Arran and South Ayrshire Council.

R Graham advised that the strategy will now be revisited every three years.

A lengthy discussion ensued in relation to how this particular strategy sits alongside the risk management strategy used by South Ayrshire Council.

Further discussion to take place between S Tyeson, R Graham and C Caves to clarify this further and identify any further pieces of work required to bring this to completion.

## **7. Governance meeting dates (2024 – 2025)**

R Graham advised that this report proposes a set of meeting dates for the Governance Meetings for 2023 - 2024 and seeks agreement from Integration Joint Board on these.

It was agreed that the frequency of the Integration Joint Board Budget Working Group and Performance and Audit Committee meetings could potentially reduce. Further discussion around the frequency of these meetings to take place outwith meeting.

The Board noted the list of governance dates and approved “subject to changes” as and when required.

8. Whistleblowing Quarter 1 Report for April – June 2023

The Board acknowledged the content of this paper which was submitted for noting.

9. Whistleblowing Annual Report 2022 – 2023

The Board acknowledged the content of this paper which was submitted for noting.

10. Minutes for noting

Performance and Audit Committee – 26<sup>th</sup> June 2023

Strategic Planning Advisory Group – not available (June meeting of the Strategic Planning Advisory Group was cancelled)