



## Integrated Governance Committee

**Thursday 9 November 2023**  
**9.30am – 11.30am via MSTeams**

**Present** Ms Sheila Cowan, Vice Chair/Non-Executive Member  
Ms Jean Ford, Non-Executive Member  
Ms Linda Semple, Non-Executive Member  
Mr Marc Mazzucco, Non-Executive Member

**In Attendance** Ms Claire Burden, Chief Executive  
Ms Kirsti Dickson, Director of Transformation and Sustainability  
Mr Derek Lindsay, Director of Finance  
Ms Joyce White, Non-Executive Member/Chair of IJB  
Miss Ashleigh Kennedy, Corporate Secretary (Minutes)  
Mr Ewing Hope, Employee Director/Non-Executive Director

### **ACTION**

#### **1. Apologies**

Apologies were received from Mrs Lesley Bowie, Mr Crawford McGuffie, Ms Jennifer Wilson, Mrs Shona McCulloch, Dr Sukhomoy Das and Mrs Sarah Leslie.

#### **2. Declaration of Interests**

There were no declarations of interest.

#### **3. Minutes of the Meeting held on 31 July 2023**

The minute of the meeting held on 31 July 2023 was approved as an accurate record.

#### **4. Matters Arising**

**Paper 2a** - The action log had been circulated prior to the meeting. Members agreed to remove the Strategic Climate emergency and sustainability action from 11<sup>th</sup> May 2023 meeting as this is being worked on nationally.

**Paper 2b** – Ms Sheila Cowan presented the Integrated Governance Committee work plan for 2023-2024 for information.

#### **5. Committee meeting dates**

Ms Cowan presented proposed meeting dates for 2024–2025. The May 2024 meeting will be held face to face and remaining meetings will continue to be held via MSTeams. Diary invites will be issued in due course.

**Outcome: Members agreed the meeting dates for 2024-2025.**

## 6. Strategic Risk and Risk Register

Ms Sheila Cowan presented the Strategic Risk paper to Members which reported on the two risks assigned to Integrated Governance Committee. Items 821 and 669 had both been reviewed during this reporting period.

The Director of Finance, Mr Derek Lindsay advised that the Risk and Resilience Scrutiny and Assurance Group (RARSAG) met on 21 July 2023 and undertook a review of all strategic risk. The review identified that the Board were in the position to move one risk from strategic to operational level. This risk will now be managed through Directorate/Partnership management and governance processes.

The Chief Executive, Ms Claire Burden NHS Ayrshire & Arran is committed to continue to progress the improvement in how we provide assurance to the NHS Board and Board Governance Committees with an ambition to consolidate assurance, scrutiny and challenge of our strategic risks in line with the Blueprint for Good Governance in NHS Scotland. This will be beneficial for patients, staff, Director risk owners and Non-Executive Board Members. To support this, going forward we intend to include in the strategic risk reports: how consequence and likelihood scoring was decided, be clear and specific about key controls/mitigations, include a narrative over time on the impacts of the controls and what the ambition of the risk owner is around reducing the risk, timescales and moving the risk from strategic to operational level. Ms Claire Burden and Mr Hugh Currie will work to develop this and will be included in future papers to the committees to allow Executive oversight of both Operational and Strategic risks. Mr Currie is in the process of handing over to a new lead which will also allow for a new perspective on this work.

CB

**Outcome: Members discussed the strategic risks and sought clarity on the content and format of the reporting template as some items do not align to updated information provided at other Governance Committees. Ms Claire Burden will take this forward with Mr Hugh Currie.**

CB

## 7. Caring for Ayrshire (CfA)

The Director of Transformation and Sustainability, Ms Kirsti Dickson, presented the CfA updated and advised that the whole-system planning approach continues to be developed. An action plan was shared with CMT members in September. A document template has been drafted and PMO and the Healthcare Planners are meeting regularly to review previous Programme Initial Agreement (PIA) text and update content within the whole system plan. Guidance is still awaited from Scottish Government and this is now anticipated for December 2023.

A meeting was held on 11 October 2023 with colleagues from Infrastructure & Support Services, the Healthcare Planner and the PMO to progress development of the Infrastructure Plan. It was agreed that the

Healthcare Planner will map out what needs to be done and when in relation to the plan. This will take account of the infrastructure, operational and environmental challenges.

Workshops are progressing for the following areas and further detail is provided within the paper: respiratory, diabetes, frailty, rehabilitation and palliative care pathways. Progress has been made in terms of information governance to support exchange of data. Further detail on the Healthcare Planner Workstream Status is included at appendix 1 of the paper.

**Outcome: Members discussed the CfA update and agreed that regular CfA sessions would be beneficial to allow for a more detailed look at the ongoing work and potential investment. Ms Dickson will take this forward with Mrs Shona McCulloch.** KD

**8. Key items for Chair's report to the NHS Board**

Members agreed the following key issues to report to the NHS Board on 4 December 2023:

- Integrated Governance Committee dates for 2024/2025
- Strategic Risk and Risk Register
- Caring for Ayrshire Programme update

**9. Risk issues to report to the Risk and Resilience Scrutiny and Assurance Group**

There were no risk issues to report.

**10. Any Other Competent Business**

There was no other business.

**11. Date and Time of Next Meeting**

Monday 12 February, 9.30am via MSTeams

Signed (Chair):



Date: 12/02/2024