

NHS Ayrshire & Arran



Meeting:	Ayrshire and Arran NHS Board
Meeting date:	Tuesday 9 October 2023
Title:	Information Governance Committee meeting on 18 September 2023, Chair's report to NHS Board
Responsible Director:	Dr Crawford McGuffie, Medical Director
Report Author:	Mr Marc Mazzucco, Non-Executive Board Member

1. Purpose

This is presented to the Board for: Discussion.

This paper relates to: Local policy to ensure good governance practice in reporting from board committees

This aligns to the NHS Scotland quality ambitions of Safe, Effective and Person Centred. Good governance practice supports the effective delivery of services across the organisation.

2. Report summary

2.1 Situation

This report provides information to Board Members on key items discussed within the Governance Committee's remit, in order to provide assurance to the Board that those matters have been identified and are being addressed, where required.

2.2 Background

The Board Model Standing Orders advises that Board meeting papers will include the minutes of committee meetings which the relevant committee has approved. To ensure that there is no delay in reporting from committees this paper provides a timely update on key items from committees.

2.3 Assessment

Key items agreed by Committee are noted below. Identification of organisational risks, stakeholder considerations and other impacts were included in papers to the Committee.

- Committee members discussed the Information Governance (IG) risk register and it was noted that work is planned to update the final assurance statement on the control framework, mitigations in place and their effectiveness. The Medical

Director would feed back the Committee's comments related to risk rating in terms of consequence and likelihood to the Risk Management team for consideration in future review of IG risk.

- The Committee received a progress update on the Information Commissioner's Office audit report and action plan. Members received assurance that good progress was being made overall in completing actions. Members suggested that in taking forward the action plan, the initial priority should be to complete actions such as the approval process for the Board's document control policy, to enable the team to focus on larger pieces of work.
- Committee members acknowledged the significant audit work taking place within Digital Services related to Cyber Security. Members commended the Digital and IG teams for their efforts to progress the wide range of work being reported.

2.4 Recommendation

The Board is asked to be aware of and discuss the key items highlighted and receive assurance that items are being addressed, where required.