

East Ayrshire Health & Social Care Partnership
Integration Joint Board
19 October 2022 at 2pm
MS Teams

Present:

Councillor Douglas Reid, East Ayrshire Council (Chair)
Mr Craig McArthur, Chief Officer
Mr Michael Breen, NHS Non-Executive Director
Ms Marion MacAulay, Chief Social Work Officer
Alex McPhee, Interim Chief Finance Officer
Ms Sheila Cowan, NHS Non-Executive Director
Ms Dalene Steele, Associate Nurse Director
Ms Jennifer Wilson, Executive Nurse Director
Dr Sukhomoy Das, NHS Non-Executive Director
Councillor Neill Watts, East Ayrshire Council
Ms Irene Clarke, Advocacy Service
Ms Allina Das, Staff Side Representative
Ms Lisa Cairns, CVO
Councillor Maureen McKay, East Ayrshire Council
Councillor Elaine Cowan, East Ayrshire Council
Ms Arlene Bunton, Scottish Care Representative
Mr David Mitchell, Chief Governance Officer

In Attendance:

Ms Catherine Adair, Governance & Communications Manager
Ms Amanda McInnes, Senior Manager Business Support
Ms Danielle Rae, Service Manager Planning & Performance
Ms Kathleen Winter, Public Health
Mr Allan Munro, Workforce Lead
Ms Amanda Byrne, Learning Development Officer
Ms Lindsay Bennett, Charge Nurse District Nursing
Ms Jo Gibson, Head of Wellbeing & Recovery
Ms Clare Wilson, Senior Manager Authority Wide Services

Agenda	Discussion	Action
1.	<p><u>Welcome & Apologies</u></p> <p>Councillor Reid welcomed everyone to the meeting and noted apologies from Mahanth Manuel, Vicki Campbell, Alexia Pellowe, Erik Sutherland, Shirley Ferguson and Isabella Paton.</p> <p>Councillor Reid noted that Michael Breen was leaving the Board to take up post as Director of Finance at NHS Golden Jubilee. Michael Breen had served on the Board since May 2019 and had assumed the role of Chair in</p>	

	<p>June 2019 for two years. The Board thanks Michael for his role and the support he provided to the Chair and Chief Officer.</p>	
2.	<p><u>Good News Story – GREAT-ix (NHS Staff Recognition)</u></p> <p>Ms Dalene Steele advised that she had taken up the role of Associate Nurse Director in July 2021 and had initiated a community nursing review to align with Caring for Ayrshire and the Transforming Nursing roles. The Review progressed and identified positive roles and examples of good Practice. The District Nursing Team in East Ayrshire were subsequently awarded for a Great-ix aware in recognition of their work and the team going above their call of duty.</p> <p>Ms Lindsay Bennet shared a patient story of an individual who was known to the Service for a number of years through chronic disease management; following a deterioration in health, and a lack of capacity in the No One Dies Alone Ayrshire service, the District Nursing Team members stayed with the individual beyond the end of their shift to ensure they didn't die alone and were kept comfortable in their own home.</p> <p>It was highlighted that this was an excellent example of the compassionate care which is the essence of the service and thanks were expressed to the Team.</p>	
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
4.	<p><u>Minute of Previous Meeting held on 17 August 2022</u></p> <p>The minute of the previous meeting were agreed as an accurate record of discussions.</p>	
5.	<p><u>Matters Arising</u></p> <p>Mr Craig McArthur advised that there was Covid-19 funding within the IJB balance sheet which had been allocated to all IJBs related to in-year spend for Council and NHS funded services associated with Covid. Discussions at Scottish Government have progressed over the year and there is a likelihood of a financial claw back of funding. There were ongoing discussion around the legalities of this and a further update will be provided to the Board when there is greater clarity of how the money is expected to be returned.</p> <p>Councillor McKay expressed concerns around the legality of the funding being pulled back and around the uncertainty of the covid impact over the winter.</p> <p>Mr Alex McPhee advised that the CFO Meeting was taking place in the coming weeks and this was likely to be high on the agenda around the risks</p>	

	to IJBs and the legal mechanism on earmarked funds. COSLA will also engage in further discussions and a further update will be brought back to the IJB.	
6.	<p><u>Governance Report</u></p> <p>Mr Craig McArthur presented the report to provide the Board with an update on membership of the IJB; the annual review of Governance Committees Terms of Reference; the appointment of an additional Carer Representative on the IJB; and the adoption of the Model Code of Conduct for IJB Members.</p> <p>The report provided an update on the membership of the IJB, noted that the annual review of governance terms of reference was underway and sought approval of the Terms of Reference for the Strategic Commissioning Board and the Health and Care Governance Group; the report also noted the appointment of an additional Carer Representative.</p> <p>NHS Board has confirmed that Mr Michael Breen announced his intention to resign as Non-Executive Board Member from 31 October 2022; the NHS Board have begun the process for recruiting for another Non-Executive Board Member however this process is likely to take several months and therefore interim arrangements have been made.</p> <p>The NHS Board, at their meeting of 03 October 2022, approved Dr Sukhomoy Das to assume the role of Vice Chair to the IJB and Chair of the Strategic Planning Group from 31 October 2022 on an interim basis, until the recruitment process is complete. At the same meeting, it was approved that Adrian Carragher, Non-Executive Director will also join the IJB on an interim basis, thus ensuring four voting members of the IJB nominated by the NHS Board.</p> <p>The Standing Orders for the IJB note that the non-voting membership of the Board should include a member in respect of persons providing unpaid care in the area of the local authority. A recruitment drive has taken place and Isabella Paton had been appointed to the role of Carer Representative to the Board; further to this, Irene Allan has also been appointed to the role of Carer Representative on the Board.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Note the update on membership of the IJB; ii. Note the annual review of Governance Committees Terms of Reference is underway, and approve the Terms of Reference for the Strategic Commissioning Board and the Health and Care Governance Group; iii. Note the appointment of an additional Carer Representative on the IJB; and iv. Note the adoption of the Model Code of Conduct for IJB Members. 	
7.	<u>Children & Young People's Integrated Plan</u>	

Ms Marion MacAulay presented the report to the Board the Children and Young People's Services Plan 2022-23 Annual Report 2021/22 for consideration.

The East Ayrshire Children and Young People's Service Plan ('the Plan') sets the local long term strategic intent for improvements and outcomes for all children and young people and sets out the key activities for 2020-23 to deliver these in key priority areas. 'The Plan' has been developed through engagement with local children, young people, families and partners to understand what matters most to them.

In East Ayrshire, oversight of Children's Services Plans rest with the Community Planning Partnership Board, with responsibility for strategic planning and continuous improvement activity delegated to the Children and Young People's Strategic Partnership (CYPSP) and managed on a shared basis with the Child Protection Committee (CPC).

The Plan was approved by the CPC and the CYPSP in August 2022, retrospectively approved by the Community Planning Partnership Board on 24 September 2022 and considered by the NHS Ayrshire & Arran Board in November 2022. In line with statutory requirements, the Plan was shared with Scottish Government colleagues in September 2022.

The Report celebrated the strengths and talents of local children, young people and families that are fundamental to the vibrancy of our local communities. Throughout the Report, children and young people's views, experiences and achievements are showcased, in their own words and through art and imagery. The first and last words were by two of the exceptional young people in East Ayrshire highlighting what it means to be a young person and what they consider to be important to them and other young people locally.

The Report recognised the development and implementation of multi-agency and disciplinary working, HEART (Help Everyone at the Right Time). There are six HEART areas which are geographically designed around secondary school education groups. The vision for HEART is that children, young people and their families are able to access barrier free, non-stigmatising support at the earliest opportunity in their own communities.

The cost of living crisis is an increasing area of focus for all that service to support our communities and there is not a sector or sphere which will not be affected by this. In December 2021 Family Pandemic Payments were increased by £50 and made to all families with children in Primary 1 to S6 in receipt of free school meals.

Councillor McKay expressed concern around target setting in come outcomes and questioned if the service was making enough progress and was ambitious enough. It was recognised that, while the service could be more ambitious, they were trying to be realistic in what can be achieved with progress made in each cycle. The next three-year plan was in development

	<p>and this would seek to review the measures, what has been achieved and what can be pushed further.</p> <p>The response rates for children feeling consulted in decisions affecting them was noted; changes are being made around the processes to engage with children as it was recognised that meetings and reports don't work when engaging with children and young people therefore the approach will be amended to what works best for this demographic.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Celebrate the achievements of local children, young people, families and carers in 2021/22 and their contributions to East Ayrshire in the period; ii. Note the scale and breadth of the vital support that has been delivered in partnership over the past year; iii. Note progress made in relation to strategic priority areas; iv. Note that the Annual Report has been approved by the Children and Young People's Strategic Partnership; v. Note that the report was presented and endorsed by the Community Planning Partnership on 22 September 22; and vi. Note that the Annual Report will be presented for consideration at the East Ayrshire Child Protection Committee; any by NHS Ayrshire and Arran Board. 	
8.	<p><u>Corporate Parenting Action Plan Update</u></p> <p>Ms Clare Wilson presented the report to provide the Board with an update on progress one year on from the publication of the East Ayrshire Corporate Parenting Action Plan 2021-24.</p> <p>The East Ayrshire Corporate Parenting Action Plan 2021-24 is well embedded and understood by partners. A clear process is in place to discuss, monitor and highlight the work to achieve the aspirations of the plan. This is achieved through the Corporate Parenting Strategic Group that has senior leadership/ management representation across all corporate parents and meets quarterly. Each priority from the plan has a separate working group known as workstreams, these are led by partners across services. Workstream leads are from health, social work, education and Vibrant Communities, demonstrating shared ownership of the action plan.</p> <p>The first year of the Plan was challenging in relation to the pandemic experience and recovery period, but also rewarding to have a new Plan and refreshed focus on corporate parenting. Data gathering was identified as a significant challenge however there was a collective will to do the best for the care experienced children of East Ayrshire.</p> <p>Given the context of developing the action plan, and delivery within the context of the Covid-19 pandemic, some areas of progress and development have taken longer than intended.</p>	

	<p>Whilst there is clarity on the priorities, the challenge over the past 12 months has been the ability to robustly demonstrate success through strong outcome measures. To some extent the outcomes started to expand based on what we could and couldn't measure. Recently, the workstream leads have been working more closely with HSCP Planning and Performance Team to refine and define a smaller set of measures that are more realistic to focus on and quantify. The work continues as we identify national and local quantitative measures as well as qualitative and perception measures to present a holistic picture of impact.</p> <p>One of the key features from the report, and a challenge to being able to demonstrate success, is the lack of meaningfully gathered robust data for the care experienced population. This has been highlighted nationally through the Promise Oversight Board first annual report in May 2022. The Partnership has very recently recruited a graduate intern within the Promise Participation Team whose focus is to develop better date and date collection approaches. This role will be crucial to the CPAP outcomes and they will work closely with the workstream leads and the HSCP Planning and Performance Team.</p> <p>The Board noted the content of the report.</p>	
9.	<p><u>ADP Finance Report</u></p> <p>Ms Jo Gibson presented the report to provide the Board with information about the Alcohol and Drugs Partnership budget allocation and spending and investment commitments for 2022-23.</p> <p>Members of the Board were made aware that funding for Alcohol and Drugs Partnerships was via allocation to NHS Boards from Scottish Government; whilst the National Mission funding was approved and agreed until 2025-26 confirmation of 'core' allocations continues on a year-to-year basis.</p> <p>For 2023-23, the ADP allocation will be spend on the basis of the priorities of our Strategic Improvement Plan 20202-2024 which includes Support, Stigma, Prevention, Early Intervention, Engagement and Co-Production, Trauma and Justice and also the Scottish Government National Mission to Reduce Drug Related Deaths Priorities.</p> <p>The East Ayrshire the core allocation amounts to £1,290,133 with the Programme for Government funding adding an additional £402,900. Total funding is therefore £1,693,033 which is a slight reduction of £8,120 from the previous year.</p> <p>The Board note the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Consider and approve the proposed funding allocation to the ADP; ii. Consider and approve the proposed allocation for existing and future APD commitments; iii. Approve the use any remaining resources in line with the ADP Strategic Plan; 	

	<ul style="list-style-type: none"> iv. Issue a Direction to East Ayrshire Council and NHS Ayrshire & Arran to implementation; and v. Note areas of investment and development in relation to ADP work in East Ayrshire. 	
<p>10.</p>	<p><u>ADP Annual Report</u></p> <p>Ms Jo Gibson presented the report to provide the Board with content and detail about the East Ayrshire Alcohol and Drug Partnership Annual Report to Scottish Government for 2021/22 which was completed and submitted on 05 August 2022.</p> <p>Members of the Board were made aware that the ADP is required to submit an annual report to the Scottish Government outlining progress being made in terms of local delivery and the financial framework during the financial year 2021/22.</p> <p>The Scottish Government accepts the limitations of the report, which does not reflect the totality, extent and scope of the work of the ADP, but recognises that the report covered areas which the ADP does not already report progress against through other processes.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> i. Note the information and data contained within the report; ii. Note the progress being made by the ADP in terms of the requirements of the Scottish Government; and iii. Request further information or updates as required. 	
<p>11.</p>	<p><u>MAT Self Assessment and Improvement Plan</u></p> <p>Ms Jo Gibson presented the report for consideration and approval of the ADP strategic self-assessment and the Medication Assisted Treatment (MAT) Implementation Plan.</p> <p>The ADP strategic self-assessment was developed to support Alcohol and Drug Partnerships to deliver the Partnership Delivery Framework, Rights Respect and Recovery and the National Mission to Reduce Drug Deaths and Improve Lives. The purpose of the self-assessment was to give local ADPs a tool to engage and discuss opportunities and barriers to delivery.</p> <p>The Medication Assisted Treatment (MAT) implementation plan is intended to ensure that services in the Integration Authority area are meeting the standards and the respective criteria for each standard was set out in the Drug Deaths Taskforce report; Medication Assisted Treatment Standards: access, choice, support published in May 2021.</p> <p>In April 2022, the ADP was assessed by the Scottish Government as currently fully implementing 8 of the 10 standards (green), partially implementing 1 of the 10 standards (amber), and not currently implementing one standard (red).</p>	

	<p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> i. Approve the ADP strategic self-assessment; and ii. Approve the ADP MAT implementation plan. 	
<p>12.</p>	<p><u>Whistleblowing Annual Report 2021-22 and Q1 Report 2022-23</u></p> <p>Ms Amanda McInnes presented the report to provide the Board with an update following the implementation of the National Whistleblowing Standards and Once for Scotland whistleblowing policy (the Standards).</p> <p>The Whistleblowing Standards were introduced on 01 April 2021 and have been implemented successfully across NHS Ayrshire & Arran and Health & Social Care Partnerships.</p> <p>The report provided detailed of whistleblowing concerns raised across NHS Ayrshire & Arran by staff, and those who provide services on behalf of NHS Ayrshire & Arran for the year 2021-22 and also for the period April to 30 June 2022.</p> <p>The Whistleblowing Oversight Group continues to meet to provide oversight, recognising that this is a learning process and that processes may require to be changed or developed following learning from the concerns raised and feedback from the current Whistleblowing processes.</p> <p>The Whistleblowing Annual Report was presented to the NHS Board on 15 August 2022. The first Annual Report was considered and agreed for submission to the INWO and will be published on the NHS Ayrshire & Arran website.</p> <p>The Quarter 1 Report was presented to the NHS Board on 15 August 2022 and noted that there were no whistleblowing concerns received and therefore a detailed report was not possible.</p> <p>The Board noted the content of the report.</p>	
<p>13.</p>	<p><u>Climate Change Duties</u></p> <p>Ms Catherine Adair presented the report to share the Board's annual Climate Change Report under the Climate Change (Scotland) Act 2009.</p> <p>Both East Ayrshire Council and NHS Ayrshire & Arran submit separate reports to the Sustainable Scotland Network (SSN) and these are published online. The submission date for reports is 30 November 2022 therefore reports were not available at the time of the meeting; these will be shared with members once submissions have been made.</p>	

	<p>East Ayrshire Integration Joint Board has no direct responsibility for employees, buildings of fleet vehicles and aspects relating to staff, buildings or vehicles are contained within the parent bodies report.</p> <p>IJBs are still legally required to make a submission, however, this is now restricted to confirmation of Profile of Reporting Body and Validation of the submission only. The East Ayrshire IJB submission will be made to SSN in advance of the deadline of 30 November 2022.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> i. Approve the content of the report for submission to Sustainable Scotland Network; and ii. Note the reports from East Ayrshire Council and NHS Ayrshire and Arran Board are not yet available, but once submitted will be brought to a future meeting of the IJB. 	
<p>14.</p>	<p><u>Extension to Adult Services Contracts</u></p> <p>Ms Jo Gibson presented the report to seek further continuation from the Board for two East Ayrshire Health and Social Care Partnership Adult Services Contracts to 31 March 2024.</p> <p>On 31 March 2021, East Ayrshire Council approved an extension to the contractual arrangements in respect of the two undernoted contracts until 31 August 2022, recognising the then impact of the Covid-19 pandemic and realignment to the Partnership's Best Value Service Review Programme. The paper proposed a further extension and, subject to approval, a further paper will be presented to Cabinet on 26 October 2022 seeking approval for extension formally.</p> <p>The Partnership are seeking a further extension of two contracts; a framework contract for Adults with Mental Ill Health and Adults with Learning Disability, Physical Disability and Autism and a specific service contract for community based support through a social enterprise. Realignment was requested in conjunction with the Partnership's three year Best Value Service Review Programme, with strategic support in place to ensure a focus on person-centeredness and collaborative design principals.</p> <p>Whilst the current contracts have lapsed beyond 31 August 2022, advice has been sought from Procurement and Legal colleagues. The advice was that a 'business as usual' approach is in operation with services being delivered, insurances remaining in place, and invoices being paid in line with the original contract as well as quarterly monitoring.</p> <p>An extension of contracts to 31 March 2024 will allow time to carry out a Best Value Service Review which will take approximately 12 months to complete. Thereafter a tendering exercise will be required to take place which is anticipated to take a further six months to complete.</p>	

	<p>An extension of 18 months will provide stability with providers, at a time when recruitment and retention of staff and wider costs of living crisis are impacting on this sector. There is a concern that services would suffer losses in terms of staff should the contracts be any less.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Agree the proposed extensions for each contact in terms of Paragraph 21 (2) of the Standing Orders Relating to contracts; and ii. Issue a Direction in respect of the implementation of the revised contractual arrangements. 	
<p>15.</p>	<p><u>Mental Health Office Remuneration</u></p> <p>Ms Jo Gibson presented the report to seek approval for an increase in the annual remuneration of qualified Mental Health Officers.</p> <p>Mental Health Officers are qualified Social Workers who have undertaken further training which enables them to be appointed by Chief Social Work Officers to undertake the role. In recognition of the increased responsibilities of Mental Health Officers and the requirement for them to have successfully completed an approved training course, they receive an additional responsibility payment of £1500 per annum. The report proposed an increase in the remuneration rate for qualified Mental Health Officers to £1800 per annum to keep pace with wage growth.</p> <p>Within East Ayrshire, there are 25 qualified Mental Health Officers. Work is currently underway, through the Mental Health Officer Service Rapid Review Group, to review the service, identify the strategic direction and make recommendations on the future model of service delivery.</p> <p>The cost of increasing the remuneration rate for the 25 Mental Health Officers from £1500 to £1800 is £7.5k per annum. The £300 increase has been reached by applying the % pay increase each year from 2009 when the rate was set. Cumulatively this equates to £268 but has been rounded up to £300. The remuneration for Mental Health Officers is established within existing budgets.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Note the specialist role undertaken by Mental Health Officers to ensure the safe delivery of statutory responsibilities in relation to mental health legislation and policy guidance; ii. Note the work currently underway to review the service, identify the strategic direction and make recommendations on the model of future service delivery; and iii. Agree to increase the remuneration of Mental Health Officers from £1500 to £1800 per annum. 	
<p>16.</p>	<p><u>Cost of Living – Mental Health Short Term Investment</u></p>	

	<p>Ms Jo Gibson presented the report to propose temporarily augmenting current Addiction and Mental Health Teams in light of predicted impact of Cost of Living Crisis on the people of East Ayrshire.</p> <p>The cost of living has risen sharply in recent months with the combined effect of rising inflation, food costs, interest rates and fuel prices. The impact of the pandemic, economic uncertainty and the war in Ukraine, together with the increasing cost of goods and services is placing more of our residents in financial hardship. It is evident from increasing benefit claims and people seeking debt advice and assistance that the situation has already reached crisis point for some people, and it was anticipated that this will worsen as we approach autumn and winter.</p> <p>Earlier this year, East Ayrshire Council approved additional funding as part of the budget process for financial inclusion, income maximisation and energy and debt advice, with this we have been working closely with third sector delivery partners to support people in financial hardship.</p> <p>On 21 September, East Ayrshire Council Cabinet agreed a further set of proposal to augment support for families. These include further financial advisor support, support to communities to offer 'Warm Welcomes', and support to businesses.</p> <p>Proposals were made to enhance staffing across in house and third sector mental health and addictions teams to create additional capacity, to reduce the need to extend waiting times and to safeguard team resilience. This would comprise of a combination of Nursing, Allied Health Professionals, Mental Health Practitioners, counselling, peer and self-help workers.</p> <p>Funding was requested from non-recurring reserves for a period of not more than two years. Following consideration of the implications of this report by the Strategic Commissioning Board on 29 September 2022, it was identified that earmarked funding of £0.425m within the IJB Reserve to mitigate increased demand in adult care services, is no longer required. This recognises recent investment and changes in practice across services, aligned to pro-active demand management. It was proposed that this funding be utilised to offset costs in year 1, with the balance of £0.525m to be met from the uncommitted general fund.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Note the potential impact on demand on Mental Health and Addictions Services of the Cost of Living Crisis; and ii. Approve the proposal of short term non-recurring reserves to mitigate this impact. 	
17.	<p><u>Workforce Plan</u></p> <p>Mr Allan Munro presented the Report for approval of the Health and Social Care Partnership Workforce Plan 2022-25.</p>	

	<p>The draft Health and Social Care Partnership Workforce Plan 2022-25 was presented to the Board for comment and approval on 22 June 2022 and subsequently forwarded to the Scottish Government for review and further consideration.</p> <p>The Scottish Government feedback was received on 04 October 2022 and requested that additional detail around timescale for recruitment to the Systems Pressure Investment Plan be included; that further detail of potential impacts of an aging workforce be added; and, that contextual detail on Workforce Challenges be added to Section 3 of the plan.</p> <p>The amended Workforce Plan 2022-25 was shared with members. The Scottish Government require that, where governance arrangements allow, the final version of the Plan be published on the website by 31 October 2022.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Approve the publication of Health and Social Care Workforce Plan 2022-25 on the Health and Social Care webpage. 	
<p>18.</p>	<p><u>NHS Ayrshire & Arran Annual Delivery Plan</u></p> <p>Mr Craig McArthur presented the report for approval of the NHS Ayrshire & Arran Annual Delivery Plan 2022-23.</p> <p>The NHS Ayrshire & Arran Annual Delivery Plan 2022-23 was prepared collaboratively with partners, to provide Scottish Government with confirmation that plans are in place to demonstrate how the health and care system will stabilise and improve as we recover from the Covid-19 pandemic. It will focus on a set of priorities for 2022/23 to enable the system and workforce to recover from the incredible pressure experienced over the past two years, whilst improvement work will strengthen services for any future covid waves and the demands of winter is taken forward.</p> <p>Detailed actions for the recovery and stabilisation of services were included in the Delivery Planning Template and align with the 10 year strategic ambition, Caring for Ayrshire, and the NHS Recovery Plan 2021-26 and offers opportunities with regard to the proposed National Care Service to ensure right care in the right place at the right time by the right person.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Consider and comment on the Annual Delivery Plan; and ii. Approve the Annual Delivery Plan. 	
<p>19.</p>	<p><u>Governance Papers</u></p> <p>The minutes from the following Governance Committees were shared for information:</p> <ul style="list-style-type: none"> • Audit & Performance Committee – 02 August 2022 • Health & Care Governance Group – 14 June 2022 • Health, Safety & Wellbeing Group – 19 May 2022 	

	<ul style="list-style-type: none"> • Partnership Forum – 19 May 2022 • Risk Management Group – 26 May 2022 • Strategic Planning Group – 08 June 2022 	
20.	<p><u>AOCB</u></p> <p>Nothing to discuss.</p>	
21.	<p><u>Date of Next Meeting</u></p> <p>14 December 2022 at 2pm Robert Burns Room, Council HQ, London Road/ MS Teams</p>	