

NHS Ayrshire & Arran



Meeting:	Ayrshire and Arran NHS Board
Meeting date:	Monday 30 January 2023
Title:	Membership of Board Committees
Responsible Director:	Lesley Bowie, Board Chair
Report Author:	Shona McCulloch, Head of Corporate Governance

1. Purpose

This is presented to the Board for:

- Decision

This paper relates to:

- Government policy/directive

This aligns to the following NHSScotland quality ambition(s):

- Effective

2. Report summary

2.1 Situation

This paper provides an update to NHS Board member nominees for the East and South Ayrshire Integration Joint Boards and seeks Members' approval.

2.2 Background

The NHS Board Standing Orders (6.2b) advises that appointment of Board committee members and membership of Board committees is a reserved matter for Board approval.

The Board Chair reviews representation on Board Committees and IJBs annually, in line with the Non-Executive appraisal process to take into account discussion with individual Non-Executives to consider their views. This ensures good governance practice in the best use of Non-Executive skills and experience across our governance committees. Representation on Board Committees and IJBs is considered in year if required.

2.3 Assessment

Reappointments to IJBs:

- East Ayrshire IJB: Sukhomoy Das, Non-Executive Member, comes to the end of his first term of appointment on EA IJB on 28 February 2023. Sukhomoy has been nominated for a second term on the EA IJB.
- South Ayrshire IJB: Jean Ford, Non-Executive Member, comes to the end of her first term of appointment on SA IJB on 28 February 2023. Jean has been nominated for a second term on the SA IJB.

The Board Chair is reviewing the committee vacancies that will arise when Bob Martin, Vice Chair, comes to the end of his term on 30 April 2023 and proposals will be presented to a future Board meeting.

Appendices 1 and 2 provide Non-Executive Committee responsibilities and Integration Joint Board memberships for information. Please note changes highlighted **Red**.

2.3.1 Quality/patient care

Ensuring that members of Board Committees have the right skills and experience to scrutinise and challenge will ensure that decisions which may impact on quality of patient care are made in line with good governance practice.

2.3.2 Workforce

There are no workforce implications from the position presented.

2.3.3 Financial

There is no financial impact from the position presented.

2.3.4 Risk assessment/management

Risks in relation to time commitments for Non-Executives are considered during the annual review process and discussed at individual appraisal.

2.3.5 Equality and diversity, including health inequalities

An impact assessment has not been completed as there is no impact in relation to inequalities or protected characteristics.

2.3.6 Other impacts

- Best value - using the diverse range of skills, knowledge and experience of Non-Executive Members across Committees ensures the effective use of resource and enables Non-Executive members to make an active contribution to effective governance.
Appropriate representation on the Ayrshire Integration Joint Boards enables effective partnership working with health and social care to deliver governance and accountability, effective use of resources and performance management through IJB Performance and Audit governance committees.
- Compliance with Corporate Objectives - Effective committees support delivery of Corporate objectives

2.3.7 Communication, involvement, engagement and consultation

Appointments are considered by the Board Chair and Vice Chair and include engagement with the Head of Corporate Governance, Chief Executive and those Non-Executive Members affected.

2.3.8 Route to the meeting

This has not previously been considered by other groups.

2.4 Recommendation

For decision. Members are asked to approve the nominees for re-appointment to the East Ayrshire and South Ayrshire Integration Joint Boards.

3. List of appendices

The following appendices are included with this report:

- Appendix 1 – Non-Executive membership of committees
- Appendix 2 – IJB memberships and terms of office

NHS Ayrshire & Arran - Non-Executive Board Member representation on committees – 31/10/2022

	ARC	HGC	PGC	IGC	SGC	IntGC	Endow-ment Com	Rem Com	PPC	Integration Joint Boards					Additional
										EA IJB	NA IJB	SA IJB	IJB Audit & Perf ¹	IJB SPG/ SPAG ¹	
Membership required	1C+ 5M	1C+5M	1C+5M	1C+4M	1C+5M	All GCs				4	4	4			
Current Nos	1C+4M	1C+4M	1C+5M	1C+3M	1C+5M	1C+4M	1C+4M	1C+3M	1C+1VC	4 (1 Exec)	4	4			
14 Non-Exec Members	Vacancy	Vacancy		Vacancy											
Lesley Bowie Board Chair						Chair		Chair							<ul style="list-style-type: none"> Chair Discretionary Points Committee Chair Medical Education Governance Group
Margaret Anderson					Chair	Member	Member	Member				Member			<ul style="list-style-type: none"> HPHS Champion Chair Corporate Equalities Committee
Marie Burns	Member	Member													
Adrian Carragher		Member VC			Member					Member ²	Member				<ul style="list-style-type: none"> Chair ACF
Sheila Cowan		Member		Member VC			Member			Member			EA A&P Chair		
Sukhomoy Das	Member				Member					Member VC ²			EA A&P Member	EA SPG Chair ²	<ul style="list-style-type: none"> Member Whistleblowing Oversight group
Christie Fisher			Member				Member				Member				•
Jean Ford	Chair	Member		Chair		Member IGC and ARC			Vice Chair			Member			<ul style="list-style-type: none"> SA IJB Budget group Audit Chairs Network
Ewing Hope			Member		Member (VC)		Member	Member				Member			<ul style="list-style-type: none"> Joint Chair APF
Lee Lyons			Member		Member										•
Bob Martin, Vice Chair	Member VC		Chair			Member	Chair				Member Chair			NA SPG VC	<ul style="list-style-type: none"> Member NACPP in role as IJB Chair Member NA Children's Services Strategic Partnership¹
Linda Semple		Chair	Member VC			Member			Chair			Member Chair			<ul style="list-style-type: none"> Chair Medicines Appeal Panel SA IJB Budget Group Chair Strategic Climate Emergency and Sustainability Group
Marc Mazzucco	Member		Member	Member							Member				
Douglas Reid				Member	Member			Member							

¹ - agreed by IJBs

² - interim

NHS Ayrshire & Arran - Non-Executive Board Member representation on committees – 31/10/2022

Governance Committee Chairs and Vice Chairs

- Audit and Risk Committee Jean Ford (VC Bob Martin)
- Healthcare Governance Committee Linda Semple (VC Adrian Carragher)
- Performance Governance Committee Bob Martin (VC Linda Semple)
- Information Governance Committee Jean Ford (VC Sheila Cowan)
- Staff Governance Committee Margaret Anderson (VC Ewing Hope)

Additional Information:

- Non-Executive Board Members are Endowment Trustees of the Board's Charity Fund.
- Counter Fraud Champion is Jean Ford
- Whistleblowing Champion is Sukhomoy Das
- Sustainability Champion is Linda Semple
- The following are Local Authority Meetings and not administered by NHS Ayrshire & Arran:

	NHS A&A Member
East Ayrshire Community Planning Partnership Board	Lesley Bowie, Board Chair Discussion ongoing regarding 2 nd NHS nominee for EACPP
North Ayrshire Community Planning Partnership Board	Claire Burden, Chief Executive Lesley Bowie, Board Chair
South Ayrshire Community Planning Partnership Board	Claire Burden, Chief Executive Lesley Bowie, Board Chair

Appendix 2 – Ayrshire Integration Joint boards – membership and terms of office

Ayrshire IJBs - NHS Ayrshire & Arran Board Member Appointments
With effect from 1 March 2023

Memberships are a three year term
Chair/Vice Chair are a two year term

	Term start	Term end	Comments
East Ayrshire IJB			
Adrian Carragher	31/10/2022	TBC	<i>Interim appointment</i>
Sheila Cowan	01/04/2021	30/03/2024	
Sukhomoy Das (Vice Chair)	01/03/2023	28/02/2026	<i>Reappointment to 2nd term 1st term 01/03/20-28/02/23 Vice Chair (Interim from 31/10/2022)</i>
Jennifer Wilson	01/04/2022	31/04/2025	
North Ayrshire IJB			
Bob Martin (Chair)	01/04/2021	30/04/2023 ¹	<i>Chair from 01/06/2021 2 years</i>
Adrian Carragher	18/08/2022	17/08/2025	<i>2nd term</i>
Marc Mazzucco	01/11/2021	31/10/2024	
Christie Fisher	01/08/2022	31/07/2025	
South Ayrshire IJB			
Linda Semple (Chair)	01/09/2021	31/08/2024	<i>Chair from 01/06/2022 3 years</i>
Margaret Anderson	01/07/2021	30/06/2024	
Jean Ford	01/03/2023	28/02/2026	<i>Reappointment to 2nd term. 1st term 01/03/20-28/02/23</i>
Ewing Hope	01/10/2022	30/09/2025	

¹ Bob Martin comes to end of his Non-Executive Member term of appointment on 30/04/2023