



**North Ayrshire Health and Social Care Partnership**  
**Minute of Integration Joint Board meeting held on**  
**Thursday 17 March 2022 at 10.00 a.m.**  
**involving participation by remote electronic means**

**Present**

**Voting Members**

Bob Martin, NHS Ayrshire and Arran (Chair)  
Councillor Robert Foster, North Ayrshire Council (Vice Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Councillor Anthea Dickson, North Ayrshire Council  
Councillor John Sweeney, North Ayrshire Council  
Councillor Anthea Dickson, North Ayrshire Council  
Marc Mazzucco, NHS Ayrshire and Arran

**Professional Advisers**

Caroline Cameron, Director of Health and Social Care Partnership  
Paul Doak, Chief Finance and Transformation Officer  
Eleanor Currie, Principal Manager – Finance  
Scott Hunter, Chief Social Work Officer – North Ayrshire  
Philip Hodgkinson, Lead Allied Health Professional Adviser  
Darren Fullarton, Associate Nurse Director/IJB Lead Nurse  
Dr Louise Wilson, GP Representative

**Stakeholder Representatives**

Louise McDaid, Staff Representative (North Ayrshire Council)  
Graham Searle, Carers Representative (Depute for Marie McWaters)  
Glenda Hanna, Independent Sector Representative  
Vicki Yuill, Third Sector Representative  
Louise Gibson, IJB Irvine Locality Forum (Chair)

**In Attendance**

Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Scott Bryan, Strategic Planning, Policy and Inequalities Officer  
Michelle Sutherland, Partnership Facilitator, HSCP  
Karen Andrews, Team Manager  
Craig Stewart, Committee Services Officer  
Angela Little, Committee Services Officer

**Apologies**

Thelma Bowers, Head of Service (Mental Health)  
Aileen Craig, IJB Monitoring Officer  
David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Alistair Reid, Lead Allied Health Professional Adviser

**1. Apologies and Chair's Remarks**

Apologies for absence were noted.

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **3. Minutes/Action Note**

The accuracy of the Minutes of the meeting held on 14 February 2022 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

With regard to the Minute of this meeting (17 March 2022), and having heard Craig Stewart, Committee Officer and Bob Martin (Chair), the Board agreed to endorse the suggestion that the Minute, once approved by the Chair as a correct record, would be published on the Council's website, prior to the end of the current Administration.

### **3.1 Matters Arising from the Action Note**

None.

## **4. Presentation – Third Sector Interface**

The Board received a presentation by Vicki Yuill, Arran Community & Voluntary Service on the Third Sector Interface (TSI).

The presentation, amongst other things, provided an update on the following areas:-

- **Knowledge Hub** for the Third Sector locally, including Local and National policy and how it might affect the local Third Sector, communities, and citizens and also where and how the Third Sector can and does contribute to those agendas;
- **Voice** ensuring a strong Third Sector voice at a strategic level within local Community Planning structures and nationally as a Network;
- **Capacity Building** within volunteering, community groups, voluntary organisations, and social enterprise to achieve lasting positive change; and
- **Connect** by providing leadership, vision, and coordination to the local Third Sector to better respond to local priorities through partnership and collaboration.

After a question and answer session, the Board thanked Ms Yuill for her interesting and informative presentation on the TSI, which work had made a significant contribution to North Ayrshire communities and to the work of the Partnership.

At this point in the proceedings, Bob Martin (Chair) took the opportunity to welcome Philip Hodgkinson, Acute Services Representative, to his first meeting of the Partnership Board.

## **5. Communities Mental Health & Wellbeing Fund**

Submitted report by Vicki Yuill, Arran Community & Voluntary Service providing an overview of the Communities Mental Health & Wellbeing Fund distribution process and funding awarded.

Members asked questions and were provided with further information in relation to the success of the process to date including the breadth of third sector activity across the communities of North Ayrshire.

The Board agreed to (a) note the terms of the report; and (b) note that a report would be brought to a future meeting of the Board, for consideration, which would provide learning and an evaluation of what worked, and what did not, in respect of the Fund distribution process, etc.

## **6. Director's Report**

Submitted report by Caroline Cameron, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided, amongst other things, an update on the following areas:-

- North Ayrshire Peers 4 HOPE;
- Community Alarm/Telecare Service;
- Changes to the Law on Fire Alarms; and
- New Assisted Living Complex, Largs.

Members asked questions and were provided with further information in relation to:-

- Consultation letters that were sent out concerning Community Alarm/Telecare Service to some residents, who did not have the service, and follow up action which would be taken in order to address reported concerns and prevent any future recurrence;
- Costs, and any resulting concerns, in relation to the provision of the Community Alarm/Telecare Service, which report would be brought to the IJB in June 2022, for consideration, and would address any matters of concern, including background information and ongoing costs for the continuance of the service; and
- The supply and distribution of Lateral Flow Tests (LFTs) in North Ayrshire, in light of concerns with regard to the increased numbers of positive cases in the area.

Noted.

## **7. 2021-22 – Month 10 Financial Performance Report**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the IJB's financial performance as at Month 10 (January). Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. An overview of the transformation plan was provided at Appendix C. Appendix D outlined the budget reconciliation and the local finance mobilisation plan submission was provided at Appendix E to the report.

Members asked questions and were provided with further information in relation to the Carer's Act underspend.

The Board agreed (a) to note (i) the overall integrated financial performance report for the financial year 2020-21 and the overall projected year-end underspend of £1.780m at period 10; (ii) the progress with delivery of agreed savings; (iii) the remaining financial risks for 2021-22, including the impact of remaining Covid-19 estimates and costs; and (ii) to approve the budget reductions which were detailed at section 2.11 of the report.

## **8. Budget 2022/23**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the financial position of the partnership for 2022/2023, including the proposed delegated funding, service budget pressures, plans developed to set a balanced budget and the associated risks. A summary of the 2022/23 budget and net budget increase was detailed at Appendix A. Appendix B provided details of the service costs and demand pressures. Savings in relation to NAC and NHS commissioned services was outlined at Appendix C and Appendix D provided the NHS baseline uplift for 2022/23. The budget and finance settlement funding letters detailing the requirements in relation to the level of funding to be delegated to IJBS in 2022/23 was detailed at Appendix C to the report.

Members asked questions and were provided with further information in relation to workforce recruitment and retention.

The IJB agreed to (a) approve the budget for 2022-23 for North Ayrshire Health and Social Care Partnership inclusive of all pressures and savings, noting that the funding position was subject to confirmation by NHS Ayrshire and Arran; and (b) note the risks associated with this budget.

## **9. Medium-Term Financial Outlook**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the Medium-Term Financial Outlook. Detailed information on the Medium-Term Financial Outlook 2022-2025 was set out at Appendix A to the report.

The Board agreed to (a) note the Medium-Term Financial Outlook and the potential financial position in years 2 and 3; and (b) approve the setting up of a Workshop, at the appropriate time, in order to help and facilitate consideration of matters going forward once the funding position, by the Scottish Government, had become clearer.

## **10. Caring for Ayrshire**

Submitted report by Michelle Sutherland, Partnership Facilitator (HSCP Finance and Transformation) on the Caring for Ayrshire (CfA) priorities and the next steps identified by NHS Ayrshire and Arran to support implementation. Appendix 1 to the report highlighted the outcome of the review of the CfA service model across North Ayrshire HSCP and recommendations for the prioritised focus of future developments to meet the Caring for Ayrshire ambitions.

On behalf of the Board, Bob Martin (Chair) took the opportunity to commend everyone involved for their excellent work on this.

Noted.

## **11. Strategic Risk Register**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the updated IJB Strategic Risk Register. Appendix A detailed the current Strategic Risk Register and an extract of the approved risk management strategy was attached at Appendix B to the report.

The Board agreed to approve the updated IJB Strategic Risk Register.

## **12. Strategic Commissioning Plan 2022-30**

Submitted report by Scott Bryan, Strategic Planning Policy and Inequalities Officer (HSCP Finance and Transformation) on the Strategic Commissioning Plan 2022-30.

The Board agreed to approve (i) 'Caring Together', the Partnership's Strategic Commissioning Plan for the period 2022-30 and (ii) publication and implementation of the Plan from 1 April 2022.

## **13. Chair's Closing Remarks**

On behalf of the Board, Bob Martin (Chair) thanked all the elected members and officers of the IJB for all their support and hard work which had contributed to the successful and good working relationship on the Partnership Board during the current Administration.

The meeting ended at 12.20 p.m.