

Meeting date	Min ref	Action	Action owner	Status	Due by	Update	Closed on
29/11/2021	6.1 (164/ 2021)	Improving communication with patients with sensory impairment – to be considered further outside the meeting. To report to back to Board Members.	Medical Director	Open	End March 2022	Verbal update will be provided under Matters Arising at 28/03/2022 meeting	
No actions from 4 October 2021 Board meeting							
16/08/2021	6.1 (104/ 2021)  11.1 (126/ 2021)	Promotion of good news stories from Board, eg. Patient vaccination story, board briefing news	Director of Transformation and Sustainability	Complete	October 2021	The Comms team has developed a programme of self-promotion materials that will be ongoing and support organisational reputational management	24/09/2021
16/08/2021	8.1 (116/ 2021)	Preventing drug related deaths – CE will discuss recent SG announcement of New national facility for families affected by drug use.re Saltcoats centre.	Chief Executive	Complete	Immediate	CE has discussed with NAC Chief Executive	16/08/2021
16/08/2021	9.1 (119/ 2021)	Performance report – consider future reporting of detail in regard to patients waiting more than 12 weeks for treatment.	Chair of PGC/ Director of Transformation and Sustainability	Complete	October 2021	Detailed breakdown of waiting times data will be added to future PGC performance paper	24/09/2021
No actions from 25 May 2021 Board meeting							
29/03/2021	6.2 (036/ 2021)	Patient experience – Healthcare Governance Committee (HGC) actions – Consider a patient story linked to patient concerns to demonstrate learning and improvements made as a result. – Complaint themes and complainant experience review to promote understanding	Nurse Director	Complete	Immediate	All areas included on HGC workplan. HGC suggested a high level report covering all themed reports to Board once full series (5) discussed at HGC. Nurse Dir will	05/05/2021

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		of learning and improvements made across the system.				discuss with HGC chair.	
29/03/2021	6.3 (037/2021)	Healthcare associated infection – to consider with IPC colleagues future HAI reporting in relation to COVID-19 infection for assurance and scrutiny purposes	Nurse Director	Complete	24/05/2021	No Covid-19 whole system data yet in public domain. Infection Control Mgr and Public Health liaising with Health protection colleagues in regard to data.	05/05/2021
29/03/2021	9.1 (053/2021)	Performance report – wider report to ACF on activity to consider bed use and care pathways in the context of the continued Redesign of Urgent Care and the Board's Caring for Ayrshire ambition.	Director of Transformation and Sustainability	Complete	End May 2021	Verbal report agreed to ACF on 21 May	05/05/2021